

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
September 3, 2026**

Mayor Mark Baker called the meeting to order at 7:00 p.m. Mayor Mark Baker gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Carla Hall, Council Member Chris Starling, Council Member Chris Copeland, Council Member Jennifer Stone, Village Administrator Lori Shore, Attorney Amy Lanning, and Clerk Kimberly Keen. Total in attendance: 12

PUBLIC COMMENT TIME

Mayor Mark Baker opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Mark Baker closed the meeting's public comment portion.

ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

ADMINISTRATOR'S UPDATE

Administrator Lori Shore updated the Council on the following items:

- Planning for the 35th Anniversary Celebration is going well. The Village of Tobaccoville will be selling t-shirts, caps, decals, and license tags and a free gift of a stone car coaster or cup with the Village of Tobaccoville seal will be given to the first 500 guests.
- Village Hall will be closed on Monday, September 7, 2026 in observance of Labor Day.
- Monty Pendry from Gibson & Company, P.A. started the fiscal year audit 2025/2026 this week.

Upcoming events to be hosted by the PARC:

Anniversary Celebration on September 19, 2026 from 12 noon – 4:00 p.m. There will be live music, vendors, food trucks, and a car/tractor show. The Forsyth County Sheriff's Department K9 Unit and the Old Richmond Fire Department will also be on site, as well as The Duke Project that will be doing CPR demos.

Christmas Tree Lighting on November 30, 2026. Refreshments will be served at 5:45 p.m. and the program will start at 6:00 p.m. with the reading of "The Night Before Christmas" and a visit from Santa.

CONSENT AGENDA

Mayor Pro Tem Carla Hall made a motion to approve the August 6, 2026 Regular Council Meeting Minutes. Council Member Chris Copeland seconded. The vote was unanimous in favor of the motion. (attachment)

The monthly financial update was presented by Administrator Lori Shore. Council Member Chris Starling conducted an internal audit of the records for the month of July 2026 and found no discrepancies. (attachment)

ACTION AGENDA

Council Member Jennifer Stone made a motion to Amend Resolution #34 – Resolution Creating the Park & Recreation Committee (PARC) to consist of up to fifteen (15) and no less than five (5) members and to hold meetings at least once per quarter. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion (attachment)

Council Member Chris Starling made a motion to change the Community Center rental end time to 9:00 p.m. Council Member Jennifer Stone seconded. The vote was unanimous in favor of the motion. (attachments)

ACTION AGENDA FOR REVIEW

Council reviewed options for a panel Christmas Tree for the Village Park. Council asked Administrator Lori Shore to contact another local municipality to inquire about what equipment is needed for the putting up and taking down of the tree, storage space required and size of the tree they obtained.

CLOSED SESSION

Council Member Chris Copeland made a motion go into closed session per statute 143.318.11
(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body
(4) – To discuss matters relation to the location or expansion of industries or other businesses in the area served by the public body.
(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee.
Mayor Pro Tem Carla Hall seconded. The vote was unanimous in favor of the motion. Council entered closed session at 7:22 p.m.

Council Member Jennifer Stone made a motion to exit closed session. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion. Council returned to regular session at 7:55 p.m.

ADJOURNMENT

Council Member Jennifer Stone made a motion to adjourn. Mayor Pro Tem Carla Hall seconded. The vote was unanimous in favor of the motion and the meeting adjourned at 7:56 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

SEAL

Carla Hall, Mayor Pro Tem