

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, February 10, 2026**

Mayor Mark Baker called the meeting to order at 7:00 p.m. Council Member Chris Starling gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Carla Hall, Council Member Chris Starling, and Clerk Kimberly Keen. Administrator Lori Shore, Attorney Amy Lanning and Council Member Chris Copeland were absent. Total in attendance: 10

OATH OF OFFICE – APPOINTED COUNCIL MEMBER JENNIFER STONE

Mayor Mark Baker administered the Oath of Office to Council Member Jennifer Stone.

PUBLIC COMMENT TIME

Mayor Mark Baker opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Mark Baker closed the meetings public comment portion.

ADDITIONS/DELETIONS TO AGENDA

It was the consensus of the Council to add the following item to the action agenda:

- Audit Contract with Gibson & Company, P.A. for fiscal year 06/30/2026.

APPROVAL OF AGENDA

It was the consensus of the Council to accept the agenda with additions for the February 10, 2026 meeting.

ADMINISTRATOR’S UPDATE

In Administrator Lori Shore’s absence, Mayor Mark Baker updated Council on the following items:

- Sutton Brothers has installed the new heat duct furnace in the Community Center.
- Newly Elected Council Members will need to have 2 hours of ethics training within their first year in office.
- The Thrive Vending machine will be installed Wednesday, February 11th.
- We still have contractors that will come back through the Community Center for measurements and provide samples of flooring, resurfacing the cabinets and countertops.

Mayor Mark Baker stated that the PARC Committee will host the Annual Easter Egg Hunt on April 4th at 2 p.m.

Mayor Mark Baker shared information about the handling of road conditions during the recent snow and ice storm. The North Carolina Department of Transportation has jurisdiction over the roads in The Village of Tobaccoville. The North Carolina Department of Transportation clears roads by a road clearing priority schedule.

CONSENT AGENDA

Mayor Pro Tem Carla Hall made a motion to approve the January 8, 2026 Regular Council Meeting Minutes and the January 8, 2026 Closed Session Council Meeting Minutes. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion. (attachment)

The monthly financial update was presented by Mayor Mark Baker. Mayor Mark Baker conducted an internal audit of the records for the month of December 2025 and found no discrepancies. (attachment)

It was the consensus of the Council to set a Budget Workshop date of Thursday, March 5, 2026 at 6:00 p.m. at Village Hall.

It was the consensus of the Council to accept the Proposed Designated Areas of Responsibilities for 2025-2027 as written. (attachment)

ACTION AGENDA

A motion was made by Council Member Chris Starling to approve the contract proposal from Rector Digital for the service of developing a redesigned website. Mayor Pro Tem Carla Hall seconded. The vote was unanimous in favor of the motion. (attachment)

Mayor Pro Tem Carla Hall made a motion to approve Budget Amendment Ordinance #209 for fiscal year 2025-2026. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion. (attachment)

Council Member Chris Starling made a motion to accept the Audit Contract with Gibson & Company for the fiscal year 06/30/2026. Council Member Jennifer Stone seconded. The vote was unanimous in favor of the motion. (attachment)

ADJOURNMENT

Mayor Pro Tem Carla Hall made a motion to adjourn. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion and the meeting adjourned at 7:22 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Mark Baker, Mayor

SEAL