

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, November 6, 2025**

Mayor Pro Tem Boyce Shore called the meeting to order at 7:00 p.m. Council Member Chris Starling gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Pro Tem Boyce Shore, Council Members Carla Hall, Mark Baker and Chris Starling, Attorney Amy Lanning, and Clerk Kimberly Keen. Mayor Myron Marion and Administrator Lori Shore were absent. Total in attendance: 10

**APPROVAL OF COUNCIL MEETING MINUTES**

Council Member Mark Baker made a motion to approve the October 2, 2025 Council Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

**ADMINISTRATOR’S UPDATE**

Administrator Lori Shore’s absence is due to attending class in Chapel Hill but asked that Council Member Mark Baker update the Council on the following matters:

- Discussion to set date for the Dedication of the Gazebo in honor of past Administrator Dan Corder.
- The AFIR report has been completed and submitted to the Local Government Commission.
- PARTF completed their final inspection of the Village Park Phase II Expansion Project. The Village received excellent comments on the changes and upgrades to the Park. A sign was installed to show that these upgrades had been part of a PARTF project. This sign will be a permanent fixture in the Park.
- Installation of 2 additional signs “No Bikes Allowed” have been installed in the Park.
- Administrator Lori Shore attended an Opioid Meeting at the County Library and the Forsyth County Town Managers meeting in the past month. This Forsyth County Managers meeting will be a quarterly event and the location where the meeting will held will rotate between municipalities.
- Coca-Cola has removed the drink machines from the park. Administrator Lori Shore has been in contact with other vending companies to obtain information about installation of new vending machines for the park.
- Administrator Lori Shore recommended getting Blinkies for the tree used during the Christmas Tree Lighting. She will also clean and organize the Barn and Community Center storage areas as time allows.
- Donation of a granary by the Kapp Family to The Village of Tobacoville Park. The Village would pay for the cost to move and set up in the Park.

**UPCOMING MEETINGS AND PUBLIC INFORMATION**

The PARC Committee will host the Tree Lighting Service on Monday, December 1, 2025 at 6:00 p.m. The children will enjoy a visit with Santa, Christmas Carols led by Taylor Vaden, reading of the book ‘Twas the Night Before Christmas”, and refreshments will be served by the PARC Committee.

**PUBLIC COMMENT TIME**

Mayor Pro Tem Boyce Shore opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Pro Tem Boyce Shore closed the meeting's public comment portion.

**ADDITIONS/DELETIONS TO AGENDA**

It was the consensus of the Council to add these items to the agenda:

- Discussion of Donation to Old Richmond Volunteer Fire Department.

**MONTHLY FINANCIAL REPORT**

Administrator Lori Shore previously reviewed the September 2025 financial report and the financial report was given by Mayor Pro Tem Boyce Shore. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. Final reports will be presented at the December 2025 meeting. (attachments)

**PARC UPDATE**

Council Member Mark Baker informed Council that the PARC Committee will be hosting the Tree Lighting Service on December 1, 2025 at 6:00 p.m. Refreshments will be provided by the PARC Committee.

**VILLAGE PARK PHASE II UPDATE**

In Administrator Lori Shore's absence, Council Member Mark Baker updated the Council that the final inspection of Village Park Phase II was completed and the final PARTF reimbursement has been filed and approved.

**RESOLUTION #173 – REVISED WINSTON-SALEM AREA TPO MEMORANDUM OF UNDERSTANDING**

A motion was made by Council Member Mark Baker to adopt Resolution #173.08. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion. (attachment)

**DONATION TO OLD RICHMOND VOLUNTEER FIRE DEPARTMENT**

Council Member Carla Hall made a motion to approve a \$500.00 donation to Old Richmond Volunteer Fire Department to aid in the annual chicken stew fundraiser. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. (attachment)

**CLOSED SESSION**

Council Member Carla Hall made a motion to go into closed session per statute 143.318.11 (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. Council went into closed session at 7:24 p.m.

A motion to exit closed session and enter open session was made by Council Member Carla Hall. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion. Council exited closed session at 7:51 p.m.

**ADJOURNMENT**

Council Member Mark Baker made a motion to adjourn. Council Member Chris Starling seconded. The vote was unanimous in favor of the motion and the meeting adjourned at 7:51 p.m.

Minutes Prepared By:

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Kimberly L. Keen, Village Clerk

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Myron Marion, Mayor

SEAL