

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, August 7, 2025**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Council Member Chris Starling gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Boyce Shore, Council Members Carla Hall, Mark Baker and Chris Starling, Administrator Dan Corder, Administrator Lori Shore, Attorney Amy Lanning, and Clerk Kimberly Keen. Total in attendance: 18

APPROVAL OF REGULAR COUNCIL MEETING MINUTES AND APPROVAL OF CLOSED SESSION MINUTES

Council Member Mark Baker made a motion to approve the July 3, 2025 Regular Council Meeting Minutes and July 3, 2025 Closed Session Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR’S UPDATE

Administrator Lori Shore informed Council that Monty Pendry from Gibson & Company, P.A. had started fiscal year audit 2024/2025 last week. Administrator Lori Shore & Administrator Dan Corder discussed with Monty Pendry the possibility of a multi-year cost agreement. Gibson & Company, P.A. has sent a letter discussing the possibility of a three year term agreement. Administrator Lori Shore & Administrator Dan Corder has updated the personnel policy to reflect insurance changes and job descriptions. Administrator Lori Shore would like to meet with Mayor Myron Marion and Mayor Pro Tem Boyce Shore who are the designated Council Members for the personnel committee to discuss the interpretation of some policies.

UPCOMING MEETINGS AND PUBLIC INFORMATION

*Movie in the Park hosted by the PARC Committee – August 15, 2025 @ 8:30 p.m.

Movie to be shown: *Mufasa: The Lion King*

*Village Hall will be closed on September 1, 2025 – Labor Day

PUBLIC COMMENT TIME

Mayor Myron Marion opened the floor to receive public comment:

*Cherryl Penn, 5130 Ramillie Run, Winston Salem, NC 27106. Mrs. Penn appeared before the Council on behalf of The American Legion Auxiliary Unit 290 to invite the Council and Tobacoville residents to “The Moving Wall”. The event will be held April 30, 2026 – May 4, 2026 to pay tribute to the brave men and women who served in Vietnam as we host “The Moving Wall” a profound symbol of sacrifice and remembrance.

Being no other individual gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting’s public comment portion.

ADDITIONS/DELETIONS TO AGENDA

It was the consensus of the Council to add the discussion of the three year agreement with Gibson & Company, P.A.

MONTHLY FINANCIAL REPORT

Administrator Lori Shore reviewed the June 2025 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

PARC UPDATE

Council Member Mark Baker informed Council that the PARC Committee will be hosting a Movie in the Park event on August 15, 2025 at 8:30 p.m. The movie to be shown is *Mufasa: The Lion King*. Refreshments will be provided by the PARC Committee. (attachments)

VILLAGE PARK PHASE II UPDATE

Administrator Lori Shore updated the Council concerning the progress on Village Park Phase II. The amphitheater element still has additional work to be completed which includes pressure washing in the coming weeks and Reaper Custom Fabrication is currently working on the seal. Administrator Lori Shore and Administrator Dan Corder went to Heritage Oaks Farm in Midway to look at trees with the help of the owner of the tree farm for the disc golf course. Administrator Lori Shore presented to Council a map that shows where each tree and shrub would be located on the disc golf course. The Village will also contract with Tobacco Ridge to dig the holes, plant the trees, and help the staff do mulch beds. We will also obtain seed, fertilizer, and lime for this fall. Administrator Lori Shore verified with PARTF that the work we are considering is eligible prior to any further expenses. (attachments)

BUDGET AMENDMENT – ORDINANCE #207 FOR FISCAL YEAR 2025-2026

Administrator Lori Shore stated that The Village had not planned on having to replace the Maintenance Supervisor position or for additional seasonal help in the park within this budget year. The Village advertised both positions and a candidate for the supervisor position has been selected. The Village did not receive any applications or resumes for the seasonal help position. We have extended an offer to the candidate and will use him to train with Doug until his retirement and to serve as our fall seasonal help as well. The amendment would cover the salary for the new person, benefits, and seasonal help in the spring. Council Member Mark Baker made a motion to approve Ordinance #207 to amend the Fiscal Year Budget of 2025-2026. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. (attachments)

GIBSON & COMPANY, P.A. PROPOSAL OF A THREE YEAR AGREEMENT

Administrator Lori Shore presented to Council a letter from Monty Pendry with Gibson & Company, P.A. with the terms of the agreement for a three year term commitment. The Council was in agreement with the terms of the commitment and directed Administrator Lori Shore to contact Gibson & Company, P.A. to advise Monty Pendry of their approval of the cost proposal. (attachments)

ADJOURNMENT

Mayor Myron Marion acknowledged Administrator Dan Corder’s long time commitment to The Village of Tobaccoville. Administrator Dan Corder’s effective retirement date is August 29, 2025. Members of the Council expressed their appreciation of the dedication that Administrator Dan Corder had given through his 23 years of service.

Council Member Mark Baker made a motion to adjourn. Mayor Pro Tem Boyce Shore seconded. The vote was unanimous in favor of the motion and the meeting adjourned at 7:47 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL