

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, June 5, 2025**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Council Member Boyce Shore gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Council Members Boyce Shore, Carla Hall and Mark Baker, Administrator Dan Corder, Administrator Lori Shore, Attorney Amy Lanning, and Clerk Kimberly Keen. Total in attendance: 11.

APPROVAL OF BUDGET WORKSHOP MINUTES, REGULAR COUNCIL MEETING MINUTES, SPECIAL CALLED MEETING MINUTES, AND CLOSED SESSION MINUTES

Council Member Boyce Shore made a motion to approve the May 1, 2025 Budget Workshop Minutes, May 1, 2025 Regular Council Meeting Minutes, May 1, 2025 Closed Session Minutes, May 12, 2025 Special Called Meeting Minutes, and May 12, 2025 Closed Session Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder updated Council that bulk pickup was successfully completed with the aid of the City of King. Administrator Dan Corder and Administrator Lori Shore will attend an upcoming Council meeting of the City of King to express thanks to their Council on behalf of The Village of Tobaccoville for the continued support and hard work of the City of King employees.

UPCOMING MEETINGS AND PUBLIC INFORMATION

*Movie in the Park hosted by the PARC Committee – June 20, 2025 @8:30 p.m.

Movie to be shown: *Moana 2*

*Village Hall will be closed on July 4, 2025 – Independence Day

PUBLIC COMMENT TIME

Mayor Myron Marion opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting's public comment portion.

ADDITIONS/DELETIONS TO AGENDA

Administrator Dan Corder asked to add appointment of a Financial Officer for Fiscal Year 2025-2026 during the Monthly Financial Update portion of the agenda. It was the consensus of the Council to make the addition as suggested by Administrator Dan Corder.

LORI SHORE COUNCIL RESIGNATION AND DISCUSSION OF COUNCIL VACANCY

Council Member Mark Baker made a motion to accept the resignation of Lori Shore as Council Member for the Village of Tobaccoville. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. Lori Shore has assumed the position of Village Administrator due to the upcoming retirement of Dan Corder. (attachments)

Council Member Boyce Shore made a motion to appoint Village resident Chris Starling to the vacant Council Member seat. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. Village resident Chris Starling agreed to accept the Council Member seat and will be sworn in at the July 3, 2025 Council Meeting.

Council Member Mark Baker made a motion to appoint Council Member Boyce Shore as Mayor Pro Tem for the Village of Tobaccoville Council. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. Council Member Boyce Shore accepted the appointment of Mayor Pro Tem.

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the April 2025 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

Council Member Boyce Shore made a motion to appoint Village Clerk, Kimberly L. Keen as Financial Officer for the Fiscal Year 2025-2026. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

BUDGET HEARING & ADOPTION OF BUDGET ORDINANCE #203 FISCAL YEAR 2025-2026

Council Member Carla Hall made a motion to open the budget hearing for discussion of the Budget for Fiscal 2025-2026. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. No one spoke for or against the Budget. Council Member Boyce Shore made a motion to close the budget hearing. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. Council Member Mark Baker made a motion to adopt Budget Ordinance #203 *Budget for Fiscal 2025-2026*. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. (attachments)

ACCOUNTING CONTRACT WITH GIBSON & COMPANY

Council Member Boyce Shore made a motion to approve the accounting contract with Gibson & Company, P.A. for the fiscal year June 30, 2025 as presented. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. (attachment)

PARC UPDATE

Council Member Mark Baker informed Council that the PARC Committee's first Movie in the Park event of the year will be held on June 20, 2025 at 8:30 p.m. The movie to be shown is *Moana 2*. Refreshments will be provided by the PARC Committee.

VILLAGE PARK PHASE II UPDATE

Administrator Corder updated the Council concerning the progress on Village Park Phase II. All fencing and resurfacing work has been completed on the tennis/basketball court portion of the project. The site work of putting in the green giant plantings has been completed along the property line of the new portion of the park. The only other remaining portions of the project will be to determine if Council wants to epoxy coat the amphitheater concrete and add any other plantings to the disc golf area. (attachment)

BUDGET AMENDMENT ORDINANCE #204 FISCAL YEAR 2024-2025

Administrator Dan Corder presented the Council with a budget amendment for the Administration and Park Departments. Each department needs additional dollars due to the timing of hiring for Village Administrator as well as overtime necessary due to increased maintenance requirements in the Park. Council Member Carla Hall made a motion to approve Budget Amendment Ordinance #204 to allow unspent dollars from Village Park Phase II to be moved from the capital projects line to the salary lines in the Park and Administration Departments. Council Member Boyce seconded. The vote was unanimous in favor of the motion. (attachment)

**ORDINANCE #205 COLLECTION OF 2024 & PRIOR YEARS' TAXES BY FORSYTH COUNTY
& ORDINANCE #206 COLLECTION OF 2025 TAXES BY FORSYTH COUNTY**

In order to enter a contract with the Forsyth County Tax Department for the collection of taxes for the Village of Tobacoville, Council Member Mark Baker made a motion to adopt Ordinance #205 for the collection of back taxes and adopt Ordinance #206 for the collection of 2025 taxes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. (attachments)

ADJOURNMENT

Council Member Carla Hall made a motion to adjourn. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion and the meeting adjourned at 8:00 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL