

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, March 6, 2025**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Myron Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore, Council Members Boyce Shore, Carla Hall and Mark Baker, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Total in attendance: 9.

APPROVAL OF REGULAR COUNCIL MEETING MINUTES, AND CLOSED SESSION MINUTES

Mayor Pro Tem Lori Shore made a motion to approve the February 6, 2025 Regular Council Meeting Minutes, and the February 6, 2025 Closed Session Minutes. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder asked Council if they wanted an informational postcard sent out regarding bulk item pickup and PARC scheduled events for 2025. After discussion the Council advised Administrator Dan Corder to prepare the postcard and have it issued by the end of March 2025.

UPCOMING MEETINGS AND PUBLIC INFORMATION

Mayor Myron Marion reminded everyone that Daylight Savings Time begin on March 9, 2025. The first PARC event of 2025 will be the Easter Egg Hunt to be held on April 19th.

PUBLIC COMMENT TIME

Mayor Myron Marion opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting's public comment portion.

ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the January 2025 financial reports. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

PARC UPDATE

Council Member Mark Baker announced that the PARC Committee will host the Annual Easter Egg Hunt on Saturday, April 19, 2025. A meeting will be held to determine other event details in April.

INTER-LOCAL AGREEMENT FOR BULK PICKUP WITH CITY OF KING

Council Member Boyce Shore made a motion to accept the bulk pickup contract with the City of King. Mayor Pro Tem Lori Shore seconded. The vote was unanimous in favor of the motion. Administrator Dan Corder will execute the contract and forward it to the City of King. Once all signatures are affixed to the contract, the dates will be released. (attachments)

INTER-LOCAL AGREEMENT WITH FORSYTH COUNTY TO PROVIDE STREET SIGNS

Council Member Mark Baker made a motion to accept the agreement with Forsyth County to manufacture street signs as needed for The Village of Tobaccoville. Mayor Pro Tem Lori Shore seconded. The vote was unanimous in favor of the motion. Administrator Dan Corder will execute the contract and forward it to Forsyth County. (attachments)

VILLAGE PARK PHASE II UPDATE

Administrator Dan Corder stated that work is currently being done on the multi-purpose trail. Additional work is scheduled for the tennis courts and possibly the amphitheater. We have performed landscape mulching, installation of signage, and also garbage and recycling stations. The dog waste stations are installed. The benches arrived this week and will be installed as soon as possible. (attachments)

DISCUSSION OF PROPERTY AT 6981 DORAL DRIVE

It has been brought to The Village's attention that the owner of 6981 Doral Drive appears to be performing renovations to the property and the Inspections Department was notified of the work. The Inspections Department has visited the property with the permission of the property owners, but the owner did not meet the Inspector and failed to make an appearance. The inspector noted that indoor plumbing, toilets, and electrical have been installed. Also new roofing and other structural items like siding, doors, and windows have been installed. The Inspector has noted that permits are required for some of the work and has attempted to mail notice of violation to the owner. No use has been established for what the property owner is doing. The property is zoned LB and current use is for a storage warehouse. This is not zoned for residential use. Although there may be a water meter to the building, there is no room for an in ground septic tank, which must be permitted as well. If mailed notice of violation does not result in the owner being served, it may be necessary to hire a process server. (attachments)

SET BUDGET WORKSHOP DATE

It was the consensus of the Council to add the Budget Workshop as an agenda item to the April Meeting.

CLOSED SESSION

Council Member Boyce Shore made a motion to go into closed session per statute 143.318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Council Member Carla Hall seconded. The Council went into closed session at 7:56 p.m.

The Council returned from closed session and entered regular session at 8:35 p.m. Council Member Carla Hall made a motion to hold a special meeting on March 18, 2025 at 7:00 p.m. to enter into closed session for the purpose of considering the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee per NCGS 143-318-11 (a) (6). Council Member Boyce Shore seconded. The vote was unanimous in favor of the motion.

ADJOURNMENT

Council Member Mark Baker made a motion to adjourn. Council Member Carla Hall seconded. The meeting adjourned at 8:39 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

SEAL

Myron W. Marion, Mayor