

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, November 2, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Pro Tem Lori Shore-Smith gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Boyce Shore and Mark Baker, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Council Member Carla Hall was absent. Total in attendance: 12

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES**

Council Member Boyce Shore made a motion to approve the October 5, 2023 Regular Council Meeting Minutes. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion.

**ADMINISTRATOR'S UPDATE**

Administrator Dan Corder announced the following items to the Council:

- \*Election Day is November 7, 2023 and since this is a municipal election, the Macedonia Church & Alice Watts Tuttle Community Center precincts have been combined. Polls will open at 6:30 a.m.
- \*Christmas Lights will be placed within the Village limits on November 14, 2023.
- \*Announcements have been published on the Village website to inform residents of the Christmas Tree Lighting Event and the schedule changes for garbage and recycle services for the upcoming holiday season.

**UPCOMING MEETINGS AND PUBLIC INFORMATION**

Mayor Myron Marion announced the following:

- \*Village Hall will be closed on November 10, 2023 in observance of Veteran's Day.
- \*Village Hall will be closed on November 23, 2023 and November 24, 2023 in observance of Thanksgiving.

**PUBLIC COMMENT TIME**

Mayor Myron Marion opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting's public comment portion.

**ADDITIONS/DELETIONS TO AGENDA**

There were no additions/deletions to the agenda.

**MONTHLY FINANCIAL REPORT**

Administrator Dan Corder reviewed the September 2023 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. The yearly audit process has been delayed by Gibson & Company and will be started as soon as their scheduling permits. (attachment)

**PARC UPDATE**

Council Member Mark Baker informed Council that the last event to be held by the PARC Committee in 2023 will be the Christmas Tree Lighting scheduled for November 27, 2023 at 6:00 p.m.

**VILLAGE PARK PHASE II UPDATE**

Bids for the Village Park Phase II Expansion Project are due on November 7, 2023 at 2:00 p.m. Administrator Dan Corder, Architect Kurtis Durant, and Council Member Boyce Shore will be present to open and review the bids. Council Member Boyce Shore made a motion to call a special called meeting to be held at Village Hall on November 16, 2023 at 6:30 p.m. in order for Council to review all bids received and discuss how to proceed in the Park Expansion Project. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. Administrator Dan Corder also informed Council that tennis court patching and the tree cutting project has been completed.

**ADJOURNMENT**

Mayor Pro Tem Lori Shore-Smith made a motion to adjourn. Council Member Mark Baker seconded. The meeting adjourned at 7:40 p.m.

Minutes Prepared By:

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Kimberly L. Keen, Village Clerk

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Myron W. Marion, Mayor

SEAL