

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, September 7, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Myron Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Mark Baker and Carla Hall, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Council Member Boyce Shore was absent. Total in attendance: 12

APPROVAL OF CLOSED SESSION MEETING MINUTES AND REGULAR COUNCIL MEETING MINUTES

Mayor Pro Tem Lori Shore-Smith made a motion to approve the August 3, 2023 Closed Session Meeting Minutes and August 3, 2023 Regular Council Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder stated that he would update the Council during the regular agenda, as all discussion items were contained there.

UPCOMING MEETINGS AND PUBLIC INFORMATION

Mayor Myron Marion reminded everyone of the Movie in the Park event for Friday, September 8, 2023.

PUBLIC COMMENT TIME

Mayor Myron Marion opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting's public comment portion.

ADDITIONS/DELETIONS TO AGENDA

There were no additions/deletions to the agenda.

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the July 2023 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachment)

PARC UPDATE

Council Member Mark Baker informed Council that the PARC Committee would host the rescheduled Movie in the Park event showing *Top Gun: Maverick* on Friday, September 8, 2023. The last event to be held by the PARC Committee in 2023 will be the Christmas Tree Lighting scheduled for November 27, 2023 at 6:00 p.m.

RESOLUTION #171 – RESOLUTION TO ANNEX VILLAGE OWNED PROPERTIES

Administrator Dan Corder presented Resolution #171 – *Annexation of Village Owned Properties* to Council for approval. The annexation of properties will include the entire property that is involved in the Village Park Phase II Expansion Project, the entirety of the property at 4140 Tobaccoville Road, and the entirety of the property at 4260 Tobaccoville Road. A motion was made by Council Member Mark Baker

to adopt Resolution # 171 and to schedule a public hearing to receive public comment on the matter for October 5, 2023 at 7:00 p.m. Mayor Pro Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion. Administrator Dan Corder asked Attorney Amy Lanning to draft an ordinance for the annexation and a statement to publish regarding the public hearing.

VILLAGE PARK PHASE II UPDATE

Administrator Dan Corder presented Council with information regarding the Village Park Phase II Expansion Project. He displayed the revised construction documents that showed the amphitheatre, shelter location, alternate connector trails, 9-hole disc golf location, and location of the volleyball area. It was the consensus of the Council to approve the construction documents provided by McGill Associates and ask that they prepare bidding documents for the project. Administrator Dan Corder will discuss with McGill Associates the formal bid process and advertise on the website and in the newspaper.

McGill Associates has sent out bid packets for the demolition and replacement of the existing tennis/basketball courts. The deadline for bids is September 14, 2023. Mayor Pro Tem Lori Shore-Smith made a motion to call a special called meeting for September 18, 2023 at 6:30 p.m. to discuss Village Park Phase II and bids received for court renovations. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

MAINTENANCE OF VILLAGE OWNED PROPERTY AT 4140 TOBACCOVILLE ROAD

Administrator Dan Corder informed Council of the condition of the Village owned property at 4140 Tobacoville Road (the rent house). The structure on the property is currently used as storage only. Administrator Dan Corder informed Council that he had received quotes to scrape, paint, and seal the house. It was the consensus of the Council to table this matter until the budget process for the fiscal year 2024-2025 to discuss the long-term plan for the property.

ADJOURNMENT

Council Member Carla Hall made a motion to adjourn. Mayor Pro Tem Lori Shore-Smith seconded. The meeting adjourned at 7:50 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL