

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, August 3, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Pro Tem Lori Shore-Smith gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Boyce Shore, Mark Baker and Carla Hall, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Total in attendance: 14

APPROVAL OF SPECIAL CALLED MEETING MINUTES AND REGULAR COUNCIL MEETING MINUTES

Mayor Pro Tem Lori Shore-Smith made a motion to approve the July 6, 2023 Special Called Meeting Minutes and July 6, 2023 Regular Council Meeting Minutes. Council Member Boyce Shore seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder presented Council with information regarding the annexation of Village owned property. It was the consensus of the Council to place Resolution #171 *RESOLUTION STATING INTENT OF THE VILLAGE OF TOBACCOVILLE TO ANNEX PROPERTY OWNED BY THE VILLAGE OF TOBACCOVILLE WHICH IS CONTIGUEOUS TO THE EXISITING MUNICIPAL BOUNDARIES* on the September 2023 agenda. Administrator Dan Corder also announced that the OSBM Grant Funds were received from Forsyth County. The funds will aid in the upcoming Village Park Expansion Phase II. Administrator Dan Corder informed Council that interest funds from the ARP account (July 1, 2023 thru June 30, 2023) in the amount of \$14,999.52 was transferred into the General Fund. Administrator Dan Corder addressed inquiries from Council Member Boyce Shore and Council Member Mark Baker regarding the fiscal year 2022-2023 budget regarding Community Center and Picnic Shelter rentals, security deposit refunds, waste collection, and Community Center repairs and maintenance.

UPCOMING MEETINGS AND PUBLIC INFORMATION

Mayor Myron Marion announced that Village Hall would be closed on Monday, September 4, 2023 in observance of Labor Day.

PUBLIC COMMENT TIME

Mayor Myron Marion opened the floor to receive public comment. Being no one gave written or verbal requests wishing to address the Council, Mayor Myron Marion closed the meeting's public comment portion.

ADDITIONS/DELETIONS TO AGENDA

Mayor Pro Tem Lori Shore-Smith requested the following addition to the agenda:
*Closed Session per GS 143.318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a public officer or employee or prospective public officer or employee. By the consensus of the Council, the closed session was added to the agenda.

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the June 2023 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachment)

PARC UPDATE

Council Member Mark Baker informed Council that the PARC Committee has postponed the August 4, 2023 Movie in the Park event *Top Gun: Maverick* due to the weather, and it has been rescheduled for September 8, 2023 at 8:00 p.m. The last event to be held will be the Christmas Tree Lighting scheduled for November 27, 2023 at 6:00 p.m.

VILLAGE PARK PHASE II UPDATE

Administrator Dan Corder advised that the Village has paid invoices to McGill & Associates for work during the construction document phase and the NCDEQ (Erosion Control Permit Application/Fee). There was discussion from the Council regarding the amphitheatre, construction of the trail, and reconstruction of the tennis courts. Administrator Dan Corder asked that Council email individually their list of concerns, options, etc. so that he may prepare one email to McGill Associates to address everything at once. It was the consensus of the Council that their individual lists would be submitted to Administrator Dan Corder by Friday, August 4, 2023 at noon. (attachment)

CLOSED SESSION

Council Member Boyce Shore made a motion to go into closed session per GS 143.318.11 (a) (6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a public officer or employee or prospective public officer or employee. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion and the Council entered into closed session at 8:05 p.m.

The Council returned from closed session at 8:39 p.m. and re-entered regular session.

ADJOURNMENT

Council Member Boyce Shore made a motion to adjourn. Council Member Carla Hall seconded. The meeting adjourned at 8:40 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL