

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, May 4, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Myron Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Boyce Shore, Mark Baker and Carla Hall, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Total in attendance: 9

**APPROVAL OF COUNCIL MEETING MINUTES**

Mayor Pro Tem Lori Shore-Smith made a motion to approve the April 6, 2023 Budget Workshop Meeting Minutes and April 6, 2023 Regular Council Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

**ADMINISTRATOR'S UPDATE**

Administrator Dan Corder updated Council that bulk pickup was successfully completed with the aid of the City of King. Administrator Dan Corder plans to attend the next Council meeting of the City of King to express thanks to their Council on behalf of The Village of Tobaccoville for the continued support and hard work of the City of King employees.

**UPCOMING MEETINGS AND PUBLIC INFORMATION**

Mayor Myron Marion advised that Village Hall would be closed on Monday, May 29, 2023 in observance of Memorial Day.

**ADDITIONS/DELETIONS TO AGENDA**

Mayor Myron Marion requested the following additions to the agenda:

\*Appointment of Finance Officer for the Village of Tobaccoville.

\*Discussion of the addition of Kimberly Keen & Gladys Hunter to the list of employees with valid conceal carry permits to carry while on all Village properties.

The additions were approved by the consensus of the Council.

**MONTHLY FINANCIAL REPORT**

Administrator Dan Corder reviewed the March 2023 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachment)

**PARC UPDATE**

Council Member Mark Baker announced that the PARC Committee met on April 4, 2023. During this meeting, Council Member Mark Baker was reappointed as Chairman, Jennifer Stone as Vice-Chair and Pamela Handy as PARC Secretary. Council Member Mark Baker announced that the Easter Egg Hunt held on April 15, 2023 was a huge success, with over 150 children in attendance. The PARC Committee received additional Easter eggs from the City of Rural Hall after the cancellation of their Easter activities due to inclement weather. The next events to be hosted by the PARC Committee will be a Movie in the Park on Friday, June 2, 2023 and an Independence Day event to be held on July 1, 2023.

**ARP GRANT PROJECT ORDINANCE AMENDMENT #190**

Administrator Dan Corder presented Budget Amendment Ordinance #190 to transfer funds claimed in the ARP reporting period of April 1, 2022 to March 31, 2023 in the amount of \$213,992.13 into the General Fund. Council Member Boyce Shore made a motion to approve Budget Amendment Ordinance #190. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. (attachments)

**DISCUSSION OF BUDGET ORDINANCE #191 & SET PUBLIC HEARING DATE FOR BUDGET FISCAL YEAR 2023-2024**

Administrator Corder presented the Budget for Fiscal 2023-2024. It is a budget with no tax increase to residents. The budget also contains the Village Park Phase II Project in the Capital Project Section and an equipment purchase. All services to Village residents are continued at the same levels for the next fiscal year. Council Member Mark Baker made a motion to set the budget hearing for June 1, 2023 at 7:00 p.m. Mayor Pro Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion. (attachment)

**TAX COLLECTION ORDINANCE #192**

In order to enter a contract with the Forsyth County Tax Department for the collection of taxes for the Village of Tobaccolville, Council Member Boyce Shore made a motion to adopt Ordinance #192 for the collection of back taxes. Mayor Pro Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion. (attachment)

**TAX COLLECTION ORDINANCE #193**

In order to enter a contract with the Forsyth County Tax Department for the collection of taxes for the Village of Tobaccolville, Mayor Pro Tem Lori Shore-Smith made a motion to adopt Ordinance #193 for the collection of 2023 taxes. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion. (attachment)

**ADDITIONS TO THE AGENDA**

- \*Council Member Mark Baker made a motion to appoint Administrator Dan Corder as the Finance Officer for the Village of Tobaccolville. Mayor Pro Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion.
- \*Council Member Boyce Shore made a motion to add Village Clerk, Kimberly Keen to the approved list of individuals who may conceal carry with a valid permit while on all Village property. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion.
- \*Council Member Boyce Shore made a motion to add Park Employee, Gladys Hunter to the approved list of individuals who may conceal carry with a valid permit while on all Village property. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. (attachment)

**ADJOURNMENT**

Council Member Carla Hall made a motion to adjourn. Council Member Boyce Shore seconded. The meeting adjourned at 7:25 p.m.

Minutes Prepared By:

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Kimberly L. Keen, Village Clerk

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Myron W. Marion, Mayor

SEAL