

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, April 6, 2023**

Mayor Pro Tem Lori Shore-Smith called the meeting to order at 7:00 p.m. Mayor Pro Tem Lori Shore-Smith gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present at Village Hall: Mayor Pro Tem Lori Shore-Smith, Council Members Mark Baker and Carla Hall, Administrator Dan Corder, Attorney Amy Lanning and Clerk Kimberly Keen. Mayor Myron Marion and Council Member Boyce Shore participated remotely for the meeting. Total in attendance: 13

APPROVAL OF COUNCIL MEETING MINUTES

Council Member Mark Baker made a motion to approve the March 2, 2023 Budget Workshop Meeting Minutes and March 2, 2023 Regular Council Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder informed Council that the inter-local agreement with the City of King was executed by all parties regarding bulk item pick-up. An informational postcard was sent out to notify residents of the bulk item pickup dates. The postcard also included dates of upcoming activities that will be held by the PARC Committee. Administrator Dan Corder informed Council that the Villager Newsletter was released in March on the Village website.

UPCOMING MEETINGS AND PUBLIC INFORMATION

Mayor Pro Tem Lori Shore-Smith advised that Village Hall would be closed on Friday, April 7, 2023 in observance of Good Friday. The Easter Egg Hunt that was to be held on Saturday, April 8, 2023 in the Village of Tobaccoville Park has been rescheduled.

ADDITIONS/DELETIONS TO AGENDA

Council Member Mark Baker made a motion to add item #6 *Discussion of Proposed Contract of Auditing Services - Gibson & Company* to the agenda. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the February 2023 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

PARC UPDATE

Council Member Mark Baker announced that the PARC Committee rescheduled the Easter Egg Hunt due to the weather forecast. The Easter Egg Hunt will now be held on Saturday, April 15, 2023 in the Village Park and will begin at 11:00 a.m. Council Member Mark Baker announced the PARC Committee will host an Independence Day event on July 1, 2023. The Army Reserve Band will be performing and the event will also include food trucks and inflatables. (attachments)

INTER-LOCAL AGREEMENT WITH FORSYTH COUNTY-GRANT OF STATE FUNDING

Administrator Dan Corder presented an inter-local agreement with Forsyth County regarding a grant of state funding for the approval of Council. The agreement details the scope of work that will be performed to expend the funding on the Village Park Phase II project. Attorney Amy Lanning has reviewed the agreement and noted no recommended changes. Council Member Mark Baker made a motion to accept the inter-local agreement with Forsyth County and to authorize Administrator Dan Corder to execute the agreement. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion. (attachments)

NATIONAL DAY OF PRAYER

Mayor Pro Tem Lori Shore-Smith declared Thursday, May 4, 2023 as a *National Day of Prayer* in the Village of Tobaccoville. Administrator Dan Corder will extend an invitation to the minister of Old Richmond Evangelical Church asking for their assistance in conducting the *National Day of Prayer* Ceremony to be held at the Village Gazebo at 12:00 noon on May 4, 2023. (attachments)

SET BUDGET WORKSHOP DATE

The consensus of the Council was to set the next budget workshop on Thursday May 4, 2023 at 6:00 p.m. at Village Hall.

AUDIT CONTRACT FOR SERVICE BY GIBSON & COMPANY

Council Member Mark Baker made a motion to contract with Gibson & Company, P.A. for annual auditing services for year ending June 30, 2023 in the amount of \$15,225 and to approve an additional two-year agreement for 2024 and 2025 limiting increases to 5% per year for regular audit costs. A provision to renegotiate the fee structure should a single audit be required is notated in the contract. Council Member Carla Hall seconded and the vote was unanimous in favor of the motion. (attachments)

ADJOURNMENT

Council Member Carla Hall made a motion to adjourn. Council Member Mark Baker seconded. The meeting adjourned at 7:25 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL