VILLAGE OF TOBACCOVILLE BUDGET 2023-2024



Mayor: Myron W. Marion

Mayor Pro Tem: Lori Shore-Smith

Council: Mark Baker Carla Hall Boyce E. Shore

Administrator: Leo D. Corder Jr. Clerk: Kimberly L. Keen

June 1, 2023

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BUDGET MESSAGE

May 4, 2023

Dear Mayor and Council:

Enclosed is the proposed 2023-2024 Annual Budget for the Village of Tobaccoville. This budget reflects the Village's interest in maintaining cost effective and quality services to the citizens of Tobaccoville.

The proposed budget does not provide any new services, but sufficient funding for the provision of all existing services is made. The Village has received grants from the Park and Recreational Trust Fund and from the State of N.C. to assist in construction of a park and recreation project. These grants will be used to renovate existing facilities as well as to construct new amenities. The estimated full cost of the project is included in this budget. However, elements of this project may carry forward to other fiscal years if the Village chooses to carry funding forward subject to grant timelines. The garbage and recycling service contract cost per household increases this year due to a contractual increase as well as overall household growth. The Village continues to utilize ARP Funding through December of 2024 to fund General Services. This budget requires no municipal tax increase and reflects a conservative tone even with cost increases in some departments due to inflation.

The 2023-2024 Budget, as proposed, will require some appropriations from the General Fund, Restricted Fund, and the OSBM Fund. This is due to the match requirements for the Village Park Phase II project. I anticipate having approximately a \$1,905,345 balance left in the General Fund at the end of the 2023-2024 fiscal year, depending on the authorization of capital projects, acquisitions, equipment purchases, grants received, and actual expenses. Overall Village fund balance including the Restricted Fund, ARP Fund, Powell Bill Fund, and Services Fund, is estimated to be \$2,520,858 by the end of fiscal year 2024.

An increase in the tax rate is not recommended in this year's budget. Next year's recommendation will have to be adjusted for changes within the framework of state shared revenue estimates, county property values, Reynolds tax equivalent payment totals, and necessary expenses to fund services, park projects, and infrastructure. This budget allows some flexibility, and I believe that we will perform better than expected in regards to expenditures in each department by fiscal year end. This budget reflects the commitment of the Village of Tobaccoville to provide the best possible use of taxpayer monies.

Sincerely,

Leo D. Corder Jr. Village Administrator

BUDGET ORDINANCE FOR 2023-2024 VILLAGE OF TOBACCOVILLE

BE IT ORDAINED by the Village Council of the Village of Tobaccoville, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Village government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

GENERAL FUND EXPENDITURES

Council	\$	74,931
Administration		195,426
Park		185,340
Services		232,824
Capital Projects	_	987,500
cupitui 110,000	-	, , , , , , , , , , ,

TOTAL \$1,676,021

Section 2: It is estimated that the following revenue will be available in the General Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

GENERAL FUND REVENUE

Ad Valorem Tax	\$ 130,639
Beer and Wine Tax	11,000
PARTF Grant	480,000
Video Programming Sales Tax	11,000
Earnings Income: General Fund	62,859
Powell Bill Fund	12,000
Restricted Fund	5,000
NC Sales Tax Refund	1,500
Occupancy Tax	48,000
Other Income	7,500
Solid Waste Disposal Tax	2,000
Community Center Rent	15,000
Shelter and Gazebo Rent	5,000
Powell Bill Funds	56,978
RJR Tax Equivalent	264,799
Sales Tax from State	50,000
Utility Sales Tax	78,000
Appropriations General Fund	87,746
Appropriations Restricted Fund	147,000
Appropriations OSBM Fund	200,000

TOTAL \$ 1,676,021

Section 3: The following amounts are hereby designated as Capital Reserve for the Village's long-term capital projects for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

CAPITAL RESERVE FUNDS

SERVICES FUND

Balance as of July 1, 2023	\$ 75,749
Transfer into reserve	0
Interest Earned	3,000
Transfer into General Fund for Expenditure	 0
Balance as of June 30, 2024	\$78,749

TOTAL CAPITAL RESERVE

\$78,749

Section 4: There is hereby levied a tax rate of .05 per \$100 of the assessed value as listed for taxes as of January 1, 2023 for the purpose of raising the revenue listed as *Ad Valorem* in the General Fund in the Revenues section of this ordinance.

Section 5: The Village Administrator may transfer amounts between line item expenditures within a department without limitation and without a report being required.

Section 6: Copies of this Budget Ordinance shall be furnished to the Village Clerk, the Village Council, and the Village Administrator and are to be kept on file by them for their direction in the disbursements of funds.

NOW, THEREFORE, adopted this, the 1st day of June, 2023 by the Tobaccoville Village Council.

ATTEST:	Myron W. Marion, Mayo
Kimberly L. Keen, Village Clerk	SEAL

2023-2024 BUDGET ESTIMATE - REVENUES **FUND: GENERAL** DEPARTMENT: ALL 2020-2021 2021-2022 **CURRENT YEAR 2022-2023** 2023-2024 **ACTUAL ACTUAL ESTIMATED** BUDGETED **ACTUAL AS ESTIMATED ESTIMATED** ITEMIACCOUNT **AMOUNT AMOUNT AMOUNT AMOUNT** OF 2/1/23 REMAINING **ENTIRE YEAR** AD VALOREM TAX 113,385 127,929 99.086 28,914 124,837 128,000 130,639 BEER AND WINE TAX 10.668 10,227 11,000 0 10,775 10.775 11.000 PARTE GRANT 0 0 0 0 0 0 480.000 4 VIDEO PROG. SALES TAX 10.365 10.328 11.000 5.062 5.438 10.500 11.000 NC SALES TAX REFUND 1.500 5 1.239 1.500 1.200 1.191 0 1.191 6 OCCUPANCY TAX 49.552 35.000 48.000 25.760 29.876 20.000 49.876 7 COMM CENTER RENT 4.535 16.735 10.000 11.145 7.500 18.645 15.000 5,000 5,600 5,055 2.055 3.000 5,055 5,000 8 SHELTER AND GAZEBO RENT 57,767 56,978 56,978 56,978 9 POWELL BILL FUNDS 48,914 56,952 0 RJR TAX EQUIVALENT 258.713 264.799 264,799 264.799 0 264,799 264.799 10 SALES TAX FROM STATE 39,368 44,053 42,000 31,337 22,383 53,720 50,000 11 42.789 UTILITY SALES TAX 78.203 79.000 35.211 78.000 78.000 12 78.801 13 **IOTHER INCOME** 31.105 373 1.500 1.625 500 2.125 7.500 SOLID WASTE DISPOSAL TAX 1,904 1.972 1.950 2.836 2.000 936 1.900 INTEREST INCOME 15 GENERAL FUND 6,253 2,633 7,752 33,317 27,500 60,817 62,859 16 POWELL BILL FUND 750 2,332 8.248 13.248 12,000 100 5,000 17 RESTRICTED FUND 3.879 28 312 1.000 4.250 8.129 5.000 **SUBTOTAL** 658.714 584.745 179.949 764.694 1.241.275 636,101 669.433 **APPROPRIATIONS** 18 FROM OSBM FUND 0 0 0 0 0 0 200,000 19 FROM GENERAL FUND 0 0 56.488 0 0 0 87.746 0 20 FROM POWELL BILL FUND 106,427 157,086 0 41,143 41,143 0 FROM RESTRICTED FUND n n O 0 n 147.000 **TOTAL** 742,528 669,433 872,288 584,745 221,092 805.837 1.676.021

	2023-2024 BUDGET ESTIMATE - EXPENDITURES								
		FUND:	GENERA	L DEPAR	TMENT: AL	L			
		2020-2021	2021-2022		CURRENT Y	EAR 2022-2023		2023-2024	
		ACTUAL	ACTUAL	BUDGETED	ACTUAL AS	ESTIMATED	ESTIMATED	ESTIMATED	
ITEM	DEPARTMENT	AMOUNT	AMOUNT	AMOUNT	OF 2/1/23	REMAINING	ENTIRE YEAR	AMOUNT	
		70.000	47.000	05.000	40.000	45.007	55.050	74.004	
1	COUNCIL	70,903	47,900	65,000	40,266	15,087	55,353	74,931	
2	ADMINISTRATION	157,940	164,539	188,332	97,041	74,840	171,881	195,426	
3	PARK	96,831	128,717	183,452	77,824	82,937	160,761	185,340	
			,	100,100	,	,			
4	SERVICES	398,684	193,608	430,504	293,343	119,499	412,842	232,824	
SUB ⁻	TOTAL	724,358	534,764	867,288	508,474	292,363	800,837	688,521	
5	CAPITAL PROJECTS	18,170	9,000	5,000	0	5,000	5,000	987,500	
TOTA	\L	742,528	543,764	872,288	508,474	297,363	805,837	1,676,021	

	2023-2024 BUDGET ESTIMATE - EXPENDITURES								
		FUND: G	ENERAL	DEPARTM	IENT: COUN	NCIL			
		2020-2021	2021-2022		CURRENT YEAR 2022-2023				
		ACTUAL	ACTUAL	BUDGETED	ACTUAL AS	ESTIMATED	ESTIMATED	ESTIMATED	
ITEM		AMOUNT	AMOUNT	AMOUNT	OF 2/1/23	REMAINING	ENTIRE YEAR	AMOUNT	
	ACCOUNTING FEES	13,665	14,075	14,500	14,500	0	14,500	15,225	
	CONFERENCES & EXPENSE	0	388	3,000	315	1,000	1,315	3,000	
	ELECTION	0	2,326	0	0	0	0	4,206	
	HOLIDAY DECORATIONS	2,915	2,945	4,500	3,776	0	3,776	4,500	
	HOME PROGRAM	2,000	2,000	2,000	2,000	0	2,000	2,000	
	HONORARIUM	10,260	10,131	11,000	5,809	5,087	10,896	11,000	
	INSURANCE, LIABILITY & WC	7,497	8,107	9,000	8,995	0	8,995	11,000	
	LEGAL FEES	2,322	3,927	7,000	662	4,500	5,162	7,000	
	PUBLIC RELATIONS	810	1,798	5,000	2,246	1,500	3,746	5,000	
	RENT HOUSE	235	219	500	210	250	460	3,500	
	ORNAMENTS/BANNERS	0	887	4,500	810	1,500	2,310	4,500	
	WELCOME SIGNS	2,665	354	2,500	200	500	700	2,500	
	WEBSITE MAINT. & DEVELOP.	743	743	1,500	743	750	1,493	1,500	
1-14	CRF EXPENDITURES	27,791	0	0	0	0	0	0	
TOTA	L	70,903	47,900	65,000	40,266	15,087	55,353	74,931	

2023-2024 BUDGET ESTIMATE - EXPENDITURES **FUND: GENERAL** DEPARTMENT: ADMINISTRATION **CURRENT YEAR 2022-2023** 2020-2021 2021-2022 2023-2024 **ACTUAL ACTUAL BUDGETED ACTUAL AS ESTIMATED ESTIMATED ESTIMATED** ITEM OBJECT OF EXPENDITURE **AMOUNT AMOUNT AMOUNT** OF 2/1/23 REMAINING **ENTIRE YEAR AMOUNT** 2-1 BUILDING & EQUIP, MAINT, 1.628 2.643 6.000 3.798 2.202 6.000 6.000 2-2 CONFERENCES & EXPENSE 1.793 211 3.000 0 1,500 1.500 3,000 2-3 DUES & FEES 6.819 6.932 9.000 5.596 9.000 1.404 7.000 2,000 2-4 EQUIP. & FURNISHINGS 2.000 464 0 0 500 500 2-5 INSURANCE: HOSPITAL 22,860 26.085 29.000 15.534 11.096 26.630 29.000 2.500 2-6 OFFICE SUPPLIES 2.165 1.923 2.500 401 2.000 2.401 2-7 PLANNING AND DEVELOP. 2.000 1.200 2.000 0 0 0 1.200 2-8 POSTAGE 605 1.000 88 500 588 1.000 112.889 120.926 2-9 SALARIES 110.375 113.832 64.691 47.450 112.141 2-10 UTILITIES 9.828 10.173 11.500 6.283 4,488 10.771 11.500 2-11 TECHNOLOGY 1.752 1.000 3,500 1.016 3.500 634 1.634 2-12 ORD, ENFORCEMENT 2,500 750 2.500 0 0 0 750 2-13 TAX OFFSETS/REFUNDS 16 500 16 16 500 0 0 2-14 PARKING LOT REPAIRS 2.300 2000 750 750 2000 0 **TOTAL** 157,940 164,539 188,332 97,041 74,840 171,881 195,426

	2023-2024 BUDGET ESTIMATE - EXPENDITURES								
		FUND:	GENERAL	. DEPART	MENT: PAF	RK			
		2020-2021	2021-2022		CURRENT YEAR 2022-2023				
		ACTUAL	ACTUAL	BUDGETED	ACTUAL AS	ESTIMATED	ESTIMATED	ESTIMATED	
ITEM	OBJECT OF EXPENDITURE	AMOUNT	AMOUNT	AMOUNT	OF 2/1/23	REMAINING	ENTIRE YEAR	AMOUNT	
PARK	MAINTENANCE SECTION	-	-			-	-	-	
	EQUIPMENT & TOOLS	5,003	1,351	7,000	41	3,500	3,541	7,000	
	GROUNDS MAINTENANCE	8,350	9,465	12,000	2,690	7,000	9,690	12,000	
	RENTAL REFUND	2,745	6,100	6,500	4,145	2,800	6,945	7,000	
	PARK SUPPLIES	2,586	1,370	3,500	668	1,000	1,668	3,500	
	PARK UTILITIES	3,586	4,111	5,000	2,246	2,100	4,346	5,000	
	TREES & SHRUBS	1,640	2,393	6,000	0	4,500	4,500	6,000	
	PARK BLDG & EQUIP MAINT	6,084	6,560	12,000	3,896	7,500	11,396	12,000	
	COMM CENTER SUPPLIES	85	651	1,000	22	750	772	1,000	
	COMM CENTER UTILITIES	5,692	7,121	10,000	5,238	3,742	8,980	10,000	
	COMM CENTER B&EM	555	3,319	10,000	2,402	3,500	5,902	10,000	
	TENNIS COURT REPAIRS	0	0	2,500	0	2,500	2,500	2,500	
	SEASONAL TEMP LABOR	1,268	7,720	0	0	0	0	0	
	SALARIES	58,789	69,239	88,952	47,525	42,000	89,525	97,590	
3-14	PARKING LOT REPAIRS	0	0	2,500	0	0	0	2,500	
	AND RECREATION COMMITTE	EE SECTION							
	CELEBRATION PLANNING	0	1,900	7,500	7,485	0	7,485	0	
	OTHER EVENTS	367	6,613	7,000	1,054	1,500	2,554	7,500	
	PARC MISCELLANEOUS	0	804	1,500	201	545	746	1,500	
3-18	TOBACCO BARN MUSEUM	81	0	500	211	0	211	250	
		00.004	400 747	100 150	77.004	00.00=	100 701	105.010	
TOTA	L	96,831	128,717	183,452	77,824	82,937	160,761	185,340	

2023-2024 BUDGET ESTIMATE - EXPENDITURES **FUND: GENERAL DEPARTMENT: SERVICES CURRENT YEAR 2022-2023** 2020-2021 2021-2022 2023-2024 **ACTUAL ACTUAL AS ESTIMATED** ACTUAL BUDGETED **ESTIMATED ESTIMATED** ITEM OBJECT OF EXPENDITURE **AMOUNT AMOUNT AMOUNT** OF 2/1/23 **REMAINING ENTIRE YEAR AMOUNT** 4-1 BULK ITEM PICK-UP 7,315 5,280 10,000 8.000 8.000 10,000 0 2.500 2.500 4-2 ISIGNS & HARDWARE 244 727 538 500 1.038 4-3 STREET LIGHTS 10.257 10.323 12.500 4.582 12.500 6.904 11.486 4-4 WASTE COLLECTION 175.761 176.143 189.134 111.353 81.647 193.000 195.824 4-5 ROAD PAVING & REPAIR 205,107 1,135 216,370 174,548 24,770 199,318 12,000 **TOTAL** 398,684 193,608 430.504 293.343 119,499 412,842 232,824

	2023-2024 BUDGET ESTIMATE - EXPENDITURES							
	FUN	D: GENER	RAL DEP	ARTMENT:	CAPITAL P	ROJECTS		
		2020-2021	2021-2022	CURRENT YEAR 2022-2023			2023-2024	
		ACTUAL	ACTUAL	BUDGETED	ACTUAL AS	ESTIMATED	ESTIMATED	ESTIMATED
ITEM		AMOUNT	AMOUNT	AMOUNT	OF 2/21/23	REMAINING	ENTIRE YEAR	AMOUNT
	VILLAGE PARK PLANNING	18,170	9,000	5,000	0	5,000	5,000	0
	VILLAGE PARK PHASE II	0	0	0	0	0	0	960,000
5-2	TRACTOR PURCHASE	0	0	0	0	0	0	27,500
FUNI	TRANSFER					l		
	GENERAL TO SERVICES	0	0	0	0	0	0	0
TOTA	L	18,170	9,000	5,000	0	5,000	5,000	987,500

2023-2024 BUDGET ESTIMATE - REVENUES AND EXPENDITURES FUND: CAPITAL RESERVE **DEPARTMENT: ALL CURRENT YEAR 2022-2023** 2020-2021 2021-2022 2023-2024 **ACTUAL** BUDGETED **ACTUAL AS ESTIMATED ESTIMATED** ACTUAL **ESTIMATED** IITEM **ACCOUNT AMOUNT** OF 2/1/23 **ENTIRE YEAR AMOUNT AMOUNT** REMAINING **AMOUNT** SERVICES FUND BAL BEGINNING BALANCE 72,924 72,938 72,952 73,055 73,055 75,749 0 REV TRANSFER FROM GENERAL 0 0 0 0 0 0 REV INTEREST EARNED 14 117 500 1,281 1,413 2,694 3,000 EXP NONE 73,452 BAL TOT. SERVICES FUND BALANCE 72,938 73.055 74.336 1,413 75,749 78,749 73,452 TOT CAPITAL RESERVES TOTAL 72,938 73,055 74,336 1,413 75,749 78,749

AVAILABLE FUND BALANCE										
FUND	ACTUAL AMOUNT 6/30/20	ACTUAL AMOUNT 6/30/21	ACTUAL AMOUNT 6/30/22	ESTIMATED AMOUNT 6/30/23	ESTIMATED AMOUNT 6/30/24					
OSBM	0	0	0	200,000	0					
General	1,304,924	1,341,337	1,582,096	1,838,069	1,905,345					
Powell Bill	566,950	410,857	468,239	341,207	398,185					
Restricted	144,866	153,668	203,532	257,280	119,258					
Services	72,924	72,938	73,055	75,749	78,749					
ARP Funds	0	0	118,178	243,321	19,321					
TOTAL	2,089,664	1,978,800	2,445,100	2,955,626	2,520,858					