

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, February 2, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Council Member Mark Baker gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Mark Baker, Carla Hall and Boyce Shore, Administrator Dan Corder, Attorney Amy Lanning, and Clerk Kimberly Keen. Total in attendance: 17

APPROVAL OF COUNCIL MEETING MINUTES

Council Member Boyce Shore made a motion to approve the January 5, 2023 Council Meeting Minutes. Mayor Pro-Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion.

ADMINISTRATOR'S UPDATE

Administrator Dan Corder informed Council that the paving projects in the Meadows Subdivision, Snyder Farm Road, and Belgrove Drive have all been completed by NCDOT. Administrator Dan Corder advised of two additional projects consisting of trimming a tree line and staining the tobacco barn, that will need to be completed in the Spring of 2023. Administrator Dan Corder advised that he has a meeting scheduled with a PARTF Representative on February 14, 2023 from 10:00 a.m. to 12:00 noon to review information regarding the PARTF Grant. Administrator Dan Corder requested that Council call a Special Meeting for the discussion of the proposed contract with McGill & Associates to provide architectural services for the Village Park Expansion Project.

PUBLIC COMMENT TIME

Clerk Kimberly Keen advised Council that a card of thanks was received from Administrator Dan Corder and wife, Lori Corder expressing their thanks for the Council's support and flowers during the loss of Lori's Mother, Phoebe Sheppard Covington.

ADDITIONS TO AGENDA

Mayor Myron Marion added the following item to the agenda:

7. SPECIAL CALLED MEETING WITH MCGILL & ASSOCAITES

PRESENTATION OF AUDIT FOR FISCAL 2021-2022

Monty Pendry from Gibson & Company PA, presented the Audit for Fiscal 2021-2022. The audit has been approved by the Local Government Commission and received a *clean* opinion. The Village's fund balances are very healthy, and the Village remains financially strong. (Attachments)

FORSYTH COUNTY SCHOOLS SUPERINTENDENT TRICIA MCMANUS

Superintendent Tricia McManus shared information regarding the Winston-Salem/Forsyth County Schools Performance and Updates specific to the Village of Tobacoville Community. (attachments)

MONTHLY FINANCIAL REPORT

Administrator Dan Corder reviewed the December 2022 financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

PARC UPDATE

Council Member Mark Baker advised that members of the PARC Committee met with several new applicants who are interested in serving the community. Council Member Mark Baker asked that background checks be completed by Attorney Amy Lanning. Upon completion of the background checks, the applicants would be presented to Council for approval. An Easter Egg Hunt is scheduled for April 8, 2023.

VILLAGE PARK PHASE II DISCUSSION

A revised contract proposal from McGill & Associates was received and will be forwarded to the Village Council for review. Village Council would be able to ask questions and share points of concern during a special meeting with McGill & Associates. Administrator Dan Corder advised Council that he would be willing to undertake certain projects regarding the Village Park Expansion Project. Attorney Amy Lanning was instructed to prepare a resolution to annex the Village Park Expansion Project Property into the Village of Tobaccoville limits. Once the resolution is presented to the Council and approved, an ordinance will be prepared, and a public hearing will be held on the matter.

SET BUDGET WORKSHOP DATE

Council Member Carla Hall made a motion to set a budget workshop meeting for Thursday, March 2, 2023 at 6:00 p.m. at Village Hall. Council Member Mark Baker seconded. The vote was unanimous in favor of the motion.

SPECIAL CALLED MEETING WITH MCGILL & ASSOCIATES

Mayor Pro Tem Lori Shore-Smith made a motion to call a special meeting to discuss the proposed contract for architectural services for the Village Park Phase II Expansion Project for Monday, February 6, 2023 at 6:30 p.m. at Village Hall. Council Member Boyce Shore seconded. The vote was unanimous in favor of the motion.

ADJOURNMENT

Council Member Mark Baker made a motion to adjourn. Mayor Pro-Tem Lori Shore-Smith seconded. The meeting adjourned at 8:50 p.m.

Minutes Prepared By:

Kimberly L. Keen, Village Clerk

Myron W. Marion, Mayor

SEAL