

VILLAGE OF TOBACCOVILLE
SPECIAL CALLED MEETING MINUTES
Monday, February 6, 2023
6:30 p.m.

Mayor Myron W. Marion, Council Members Boyce Shore, and Carla Hall were joined by Attorney Amy Lanning, Administrator Dan Corder and Architect Mike Norris for a special called meeting at 6:30 p.m. at Village Hall. Council Member Mark Baker called in and participated by telephone. Mayor Pro-Tem Lori Shore Smith was absent due to work responsibilities. One member of the public was present. Attendance was 8.

Mayor Myron W. Marion called the meeting to order and asked Administrator Corder to update the Council regarding the components of a proposal from McGill and Associates to provide Architectural Services for the Village Park Phase II expansion plan. The proposal was discussed in detail by all members of Council, and Architect Mike Norris answered questions concerning costs of services for design, permitting, construction, bidding, construction administration, scheduling, and PARTF reimbursement procedures. Attorney Lanning reviewed her concerns with how the proposal and contract should be structured in order to clarify costs and timelines of proposed phases of the process. Costs were reviewed to determine what parts of the architectural fees proposed were elements that McGill would be taking care of that would be completed by the architect instead of the general contractor.

Discussion also took place regarding individual components including the trail, disk golf layout, shelter, amphitheater, and tennis court renovations. Mr. Norris advised that the firm would include the tennis court demolition and asphalt and base installation could be bid as alternate option on one of the construction bids. Mr. Norris then left the meeting and the Council continued discussing the proposal. After this discussion, the consensus of the Council was that it was in the Village's best interests to contract with McGill and Associates at this time. Council Member Carla Hall made a motion to have Attorney Lanning work with McGill and Associates to make the necessary changes to the contract proposal in order to have a final document for the March 6, 2023 Council meeting. Council Member Boyce Shore seconded the motion. A vote was taken and the vote was unanimous in favor of the motion.

Council Member Boyce Shore then made a motion to adjourn. Mayor Myron Marion second the motion. The meeting adjourned at 8:35 p.m.

Minutes Prepared By:

Dan Corder, Village Administrator

Myron W. Marion, Mayor