

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, January 5, 2023**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Myron Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Mark Baker, Carla Hall and Boyce Shore, Attorney Amy Lanning, and Clerk Kimberly Keen. Administrator Dan Corder was absent. Total attendance: 15

**APPROVAL OF SPECIAL CALLED MEETING MINUTES AND REGULAR COUNCIL MEETING MINUTES**

Council Member Boyce Shore made a motion to approve the December 1, 2022 Special Called Council Meeting Minutes and Regular Council Meeting Minutes. Council Member Carla Hall seconded. The vote was unanimous in favor of the motion.

**ADMINISTRATOR’S UPDATE**

Clerk Kimberly Keen gave updated information in Administrator Dan Corder’s absence. The North Carolina Department of Transportation finished paving in the Meadows but will return in the spring to touch up any street shoulders that will need attention. The crews will begin paving Snyder Farm Road next week, weather permitting. The Christmas lights are scheduled to be taken down on January 10, 2022 with traffic control provided by the Forsyth County Sheriff’s Office. The annual financial audit has been completed for fiscal year June 30, 2023. Copies of the audit reports were provided to Council for review. Gibson & Company will make the formal presentation of the audit information at the February 2023 Council meeting. Administrator Dan Corder will follow up with Forsyth County in regards to the \$200,000 grant that The Village of Tobacoville will receive through an inter-local agreement with Forsyth County.

**UPCOMING MEETINGS AND PUBLIC INFORMATION**

Mayor Myron Marion reminded the public that Village Hall will be closed on January 16, 2023 for Martin Luther King, Jr. Day.

**MONTHLY FINANCIAL REPORT**

Administrator Dan Corder prepared the November financial report. The financial report was presented to Council by Clerk Kimberly Keen in Administrator Dan Corder’s absence. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

**PARC UPDATE**

Council Member Mark Baker advised that the PARC Committee met at 6:00 p.m. prior to the Council meeting to start the planning process for 2023 events. The following events have been scheduled:

- Annual Easter Egg Hunt – April 8, 2023
- Movie in the Park – June 2, 2023 (movie title to be announced at a later date)
- Movie in the Park – July 7, 2023 (movie title to be announced at a later date)
- Movie in the Park – August 4, 2023 (movie title to be announced at a later date)
- Annual Christmas Tree Lighting – November 27, 2023

**CONTRACT WITH MCGILL & ASSOCIATES**

A contract proposal for professional services was provided from McGill & Associates to The Village of Tobaccoville for park improvements. Upon reviewing the proposed contract, Attorney Amy Lanning stated she would discuss and share points of concern with Administrator Dan Corder. Further clarifications will need to be obtained from McGill & Associates on areas of the proposed contract. It was the consensus of the Council that once discussions were held between Attorney Amy Lanning, Administration Dan Corder, and McGill & Associates that a special called meeting would be scheduled to discuss the proposed contract.

**ADJOURNMENT**

Council Carla Hall made a motion to adjourn. Mayor Pro Tem Lori Shore-Smith seconded. The meeting adjourned at 7:50 p.m.

Minutes Prepared By:

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Kimberly L. Keen, Village Clerk

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Myron W. Marion, Mayor

SEAL