

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, November 3, 2022**

Mayor Myron Marion called the meeting to order at 7:00 p.m. Mayor Myron Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Myron Marion, Mayor Pro Tem Lori Shore-Smith, Council Members Mark Baker, Carla Hall and Boyce Shore, Administrator Dan Corder, Attorney Amy Lanning, and Clerk Kimberly L. Keen. Total attendance: 13

**APPROVAL OF MINUTES**

Council Member Boyce Shore made a motion to approve the October 6, 2022 Council Meeting Minutes. Mayor Pro Tem Lori Shore-Smith seconded. The vote was unanimous in favor of the motion.

**ADMINISTRATOR'S UPDATE**

Administrator Dan Corder gave an update on the paving projects to be performed by the North Carolina Department of Transportation in The Meadows and Snyder Farm Road. The street of Green Chase Court had paving completed, but due to a scheduling conflict the remaining areas may be delayed until the spring of 2023. Administrator Dan Corder directed The Council's attention to the framed State of North Carolina flag that was presented to Mayor Myron Marion and The Village of Tobaccoville by State Representative Kyle Hall in honor of the Village's 31<sup>st</sup> Year of Incorporation. Administrator Dan Corder confirmed that Gibson & Company is still in the process of completing the annual audit and anticipates the presentation to Council in the upcoming months. Administrator Dan Corder also noted the upcoming dates of interest to Council and residents:

- Election Day – November 8, 2022 in The Alice Watts Tuttle Community Center
- Hanging of Christmas lights within Village limits – November 14 & 15, 2022
- Garbage services during Christmas and the New Year may have to be altered due to holiday closures of the landfill. Any garbage service delays will be posted on The Village of Tobaccoville website.

**UPCOMING MEETINGS AND PUBLIC INFORMATION**

Mayor Myron Marion wanted to remind the public that Village Hall will be closed on the following dates:

- November 11, 2022 – Veterans Day
- November 24 & 25, 2022 – Thanksgiving

Mayor Myron Marion also announced the annual Tree Lighting at the Village Park will be held on November 28, 2022 at 6:00 p.m. If there is inclement weather, the Tree Lighting will be cancelled.

**ADDITIONS TO AGENDA**

Mayor Myron Marion asked that discussion of the annual Christmas dinner date and time be added to the agenda.

**MONTHLY FINANCIAL REPORT**

Administrator Dan Corder reviewed the September financial report. Mayor Myron Marion conducted an internal audit of the records and found no discrepancies. (attachments)

**ROLLING HILLS MULTI USE AG CENTER UPDATE/DISCUSSION & COUNCIL QUESTION & ANSWER SESSION WITH FORSYTH COUNTY MANAGER DUDLEY WATTS**

Forsyth County Manager Dudley Watts updated Council with the progress of the Multi-Use Agricultural Center site. The logging that was being performed has been completed and the next step of development will be a design process that will be taken before the Forsyth County Board of Commissioners on December 1, 2022. Forsyth County Manager Dudley Watts discussed a grant that Forsyth County will be receiving in the amount of \$700,000 from the State. The legislative intent was that \$200,000 of the grant funds be issued to the Village of Tobaccolville as a sub-recipient. Although only funding for Forsyth County is listed in the session law, the County wishes to honor the intent of the legislation to transfer this \$200,000 through an inter-local agreement with The Village of Tobaccolville. The Council must designate how the funds will be utilized. Forsyth County will be checking to determine the reporting process for each sub-recipient.

**PARC UPDATE**

Council Member Mark Baker announced the PARC Committee will meet on November 17, 2022 to finalize the details of the annual Christmas Tree Lighting event. The Christmas Tree Lighting will be held on November 28, 2022 at 6:00 p.m. in the Village Park. The Event will include refreshments, Christmas carols and an appearance by Santa. (attachments)

**PARTF GRANT CONTRACT FOR VILLAGE PARK PHASE II AND DISCUSSION OF NEXT STEPS TO BE TAKEN REGARDING THE PROJECT**

The Village of Tobaccolville has been awarded a \$480,000 PARTF Grant. Council Member Mark Baker made a motion to authorize the signing of the PARTF Grant contract by Mayor Myron Marion and authorize contact with McGill and Associates to get the project started. Mayor Pro Tem Lori Shore-Smith seconded the motion. The vote was unanimous in favor of the motion. (attachments)

**CHRISTMAS DINNER DISCUSSION**

The consensus of the Council was to set the annual Council/Staff Christmas dinner on December 4, 2022 at 7:00 p.m. at the River Birch Lodge.

**ADJOURNMENT**

Council Member Carla Hall made a motion to adjourn. Council Member Mark Baker seconded. The meeting adjourned at 8:10 p.m.

Minutes Prepared By:

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Kimberly L. Keen, Village Clerk

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Myron W. Marion, Mayor

SEAL