

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, October 7, 2021**

Mayor Mark Baker called the meeting to order at 7 p.m. and Council Member Lori Shore-Smith gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault, Lori Shore-Smith and Boyce Shore, Administrator Dan Corder, Attorney Amy Lanning and Clerk Robin Key. Total attendance: 14

**APPROVAL OF MINUTES**

Council Member Shore-Smith made a motion to approve the September 2, 2021 Council Meeting Minutes. Mayor Pro Tem Marion seconded. The vote was unanimous.

**ADMINISTRATOR'S UPDATE**

\*The Council directed Administrator Corder to contact the Forsyth County Zoning Department to request visits to two new businesses within the Village limits to determine compliance with zoning and inspections regulations. Both properties have been visited by zoning officials.

\*The Piedmont Triad Regional Council has begun working on a pay and classification study for the Village, and Terri Rivers will conduct interviews with all employees on November 9<sup>th</sup>.

\*The Loves Truck Stop meeting with the Forsyth County Planning Board has been continued to November 10, 2021.

\*The Village Clerk job will be posted on the Village Facebook page and on the Village website in November. Candidates will be interviewed by the Council.

\*The election will be held on Tuesday, November 2<sup>nd</sup> and the Macedonia voting precinct will be combined with the AWT Community Center site. The Northwest Middle School precinct will remain open.

\*Administrator Corder advised the Council he is working on the fall edition of *The Villager*.

**AUGUST FINANCIAL REPORT**

Administrator Corder reviewed the August financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

**PRESENTATION OF AUDIT FOR FISCAL 2020-2021**

Monty Pendry, from Gibson & Company, PA presented the Audit for Fiscal 2020-2021. The audit has been approved by the Local Government Commission and received a *clean* opinion. The fund balance is very healthy, and the Village remains financially strong. (Attachments)

**ARP FUNDS DISCUSSION**

The Village received ARP funds in the amount of \$339,528.75 and will receive more funds in the future. The Council discussed amending the budget to account for the funds and discussed keeping the funds designated as *Other Income*. Accounting procedures will be reviewed as rules and regulations dictate. On page 31, Appendix 1 of the *Compliance and Reporting Guidance* document dated June 24, 2021, there is a list of acceptable expenditure categories. Mayor Baker suggested the Council review the list and come up with ideas for expenditures for the Village.

**ANNUAL VILLAGE OF TOBACOVILLE TREE LIGHTING**

There was a consensus and a commitment from the Council to hold the tree lighting outside, with no inside activities, on Monday, November 29, 2021. Rain will cancel the event. Mayor Baker contacted the pastor of Macedonia Baptist Church, and Council Member Ault said he would contact his minister of music to provide music for the event. The remaining members of the PARC will assist the Council at the event.

**ADJOURNMENT**

Mayor Pro Tem Marion made a motion to adjourn, and Council Member Shore-Smith seconded. The meeting adjourned at 7:55 p.m.

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Robin S. Key, Village Clerk

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Mark Baker, Mayor

SEAL