

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, August 5, 2021**

Mayor Mark Baker called the meeting to order at 7 p.m. and Mayor Pro Tem Marion gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault and Lori Shore-Smith, Administrator Dan Corder, Attorney Amy Lanning and Clerk Robin Key. Council Member Boyce Shore was absent. Total attendance: 9

APPROVAL OF MINUTES

Council Member Shore-Smith made a motion to approve the July 1, 2021 Council Meeting Minutes. Mayor Pro Tem Marion seconded. The vote was unanimous.

ADMINISTRATOR'S UPDATE

Administrator Corder updated the Council with information regarding *Movie in the Park* scheduled for Friday, August 13, 2021. The meeting with leadership from Duke Energy went very well, and Duke is committed to moving Village-owned boxes and banners to the new poles, and the Village will supply bands. Administrator Corder advised the Council that Bonnie Gravley has been hired as a seasonal worker to assist in the park, and she is an excellent employee. Administrator Corder advised the Council that water service will be shut off along Tobaccoville Road sometime next week due to a leak on Fip Newsome Road. As soon as the City of King Utilities advises the specific day, the Village will notify citizens through social media.

JUNE FINANCIAL REPORT

Administrator Corder reviewed the June financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

PROPOSALS FOR SERVICES FROM PIEDMONT TRIAD REGIONAL COUNCIL

Administrator Corder presented a proposal from the PTRC for services to conduct a *Pay & Classification Study* and to review and rewrite the *Personnel Policy and Practices Manual*. After discussing the fees and scenarios, there was a consensus of the Council to instruct Administrator Corder to initiate the *Pay & Classification Study* at a cost of \$1,600. The Council also instructed Administrator Corder to work with the PTRC to develop a *Human Resource Policy Review* proposal and bring this information to the September Council meeting along with a corresponding budget amendment for both proposals.

AMERICAN RESCUE PLAN (ARP) FUNDS

On July 30, 2021, the Village received \$339,528.75 from the ARP. The funds were transferred to a special account with North Carolina Capital Management Trust today. Mayor Baker said prior to any funds being programmed for expenditures, the Village should wait for restrictions to be further clarified for small towns.

ADJOURNMENT

Mayor Pro Tem Marion made a motion to adjourn, and Council Member Shore-Smith seconded. The meeting adjourned at 7:45 p.m.

Robin S. Key, Village Clerk

Mark Baker, Mayor

SEAL