

BUDGET WORKSHOP MEETING MINUTES

March 04, 2021 - 5:30 p.m.

A budget workshop was held on March 4th, at 5:30 p.m. at Village Hall. Present at the meeting were Mayor Mark Baker, Mayor Pro Tem Myron Marion, Councilor Lee Ault, Councilor Boyce Shore, Councilor Lori Shore-Smith, and Administrator Dan Corder. Attendance was 6. No members of the press or public were in attendance.

Mayor Baker called the meeting to order, and then turned the meeting over to Administrator Corder to update the Council concerning the status of the 2020-2021 budget and the preparations for the 2021-2022 budget.

He presented several items to the Council. The review and discussion proceeded as follows:

- **Revenues** – Available fund balances to end the fiscal year were presented. The Village should receive \$616,631 of revenue to end this fiscal year prior to appropriations from Powell Bill. This is down considerably due to the pandemic. The revenues which were extremely low this year were occupancy tax, rental income, and interest income. Sales taxes have recovered and are steady. Next year's revenues will have to be estimated conservatively due to the pandemic possibly extending in to the middle of next fiscal year. Even though revenues were down this year, cost control in all departments is responsible for preventing a loss in our general fund balances from year to year. The Village may actually end the fiscal year with a general fund balance \$10,000 higher than at the start of the fiscal year. Powell Bill balances will be in compliance with state statute due to the paving projects completed in Village limits. The first estimate for ad valorem taxes for the upcoming budget year has been received. The revaluation has resulted in an increase in real property value. Taxable value in the Village limits at a .05 cent tax rate would bring in \$125,662. However, this is subject to appeals and final estimates are not due until May. The Reynolds valuation may be up, but due to review, this value is not obtainable at the present date.
- **Council Department Expenses** – Municipal election costs are estimated to be \$3,567 for the upcoming budget year. The audit cost for Gibson and Company will be \$14,075. There is a bill at the legislature that would postpone municipal elections for 1 year to get all municipal elections to coincide with general elections. No decision has been made at this time concerning that issue. We do not expect any increases in liability or property insurances this year. There was some discussion about the appearance of the corner property house and if we wanted to spend any dollars on that this year. The general consensus was that we need to leave this as is unless there is a reason to perform maintenance to the house. The Council did not indicate any desire to place the property up for sale again. It is currently used for storage only.
- **Administration Department** – This department remains very similar to last fiscal year. The health insurances should remain very consistent in cost for next year and increases in cost will be communicated prior to budget adoption. Parking lot repairs which were budgeted in the current year budget should be done this spring if estimated cost numbers hold up to actual cost. The Village wi-fi equipment which serves the park is not working and cannot be repaired due to the age of the components. We will research alternate locations for new equipment such as the community center. This may entail adding internet service and combining a camera system in with the package. Estimates will have to be obtained.

- **Park Department Expenses** – The Village has not held any events this year due to the pandemic and this policy should continue well in to the middle of the fiscal year until it is once again safe to hold events. It is likely that any large-scale Celebration event will be postponed until the 2022-2023 fiscal year. The tennis courts should hold up for one additional year by continuing to patch cracks. However, we are reaching the limits of how long we can go without a complete replacement. We need to improve the lighting in the park areas around the shelter and playgrounds. Right now, gathering guidelines allow for 50 or less outside for rentals and 25 or less inside. Our shelter is being rented frequently this spring, but so far, we have no qualifying rentals in our community center. We will have to do normal maintenance on our buildings and wood structures such as pressure washing and painting. Other grounds maintenance activities will remain normal.
- **Services Expenses** – The garbage and recycling contract estimated costs for next year are \$183,726. Costs have risen due to increased home construction in Village limits. Costs of the contract will remain consistent for this fiscal year. A CPI increase is not due until July of 2022. The estimated budget number includes a growth estimate of 24 households from current numbers. Residents pay roughly 65% of costs of the contract with ad valorem taxes. The rest is subsidized by other revenues. This Village is working on securing a curbside provider for bulk pickup. Current possibilities include interlocal agreements with The City of King and also with a private vendor. This cost estimate will have to be obtained once contracts are approved. The Village does not have to budget for any paving expenses for next year and will only have to allow for current maintenance needs.
- **Capital Project Expenses** – The Village Council wishes to re-apply for the trail grant to place a trail on the 9.5-acre property. McGill & Associates will be contacted about this. The Council also wishes to examine placing some dollars each year in a Capital Improvement Fund. No further capital projects were discussed.

Administrator Corder was directed by Council to submit any items he saw as priorities for the next fiscal year during the budget workshop. Council members should also work on this priority list for the next budget workshop. Mayor Pro Tem Myron Marion made a motion to adjourn the meeting. Councilor Lori Shore-Smith seconded the motion. The Council voted in favor of adjournment and the meeting adjourned at 6:50 p.m.

Minutes Prepared By:

Dan Corder, Administrator