

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES**

Thursday, January 3, 2019 - 7 p.m.

Mayor Mark Baker called the meeting to order and Council Member Boyce Shore gave the invocation and led the Pledge of Allegiance to the Flag. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault, Boyce Shore, and Lori Shore-Smith, Administrator Dan Corder, Attorney Amy Lanning, and Clerk Robin Key. Total attendance: 14

APPROVAL OF MINUTES

Council Member Shore made a motion to approve the December 6, 2018 Minutes as presented. Council Member Ault seconded. The vote was unanimous.

ADMINISTRATOR'S UPDATE

Administrator Corder updated the Council on Christmas light removal, Gator delivery, picnic table and bench board delivery, and the progress on the distribution of the PARTF grant.

PUBLIC COMMENT

1. Desiree Blakley – 3060 Gladewater Ct., Pfafftown. Mrs. Blakley introduced herself to the Council and said she has lived in the area 30 years.
2. Gabrielle Blakley – 3060 Gladewater Ct., Pfafftown. Miss Blakley is the daughter of Desiree.

NOVEMBER FINANCIAL UPDATE

Administrator Corder reviewed the November financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Financial documents are attached to the permanent Minutes)

DISCUSSION OF ARCHITECTURAL RFQs

After discussing the requirements for development of an RFQ for architectural services, there was a consensus of the Council for Council Members Boyce Shore and Lee Ault to work with Administrator Corder, and to include Village resident Robby Stone, to develop a sample RFP to send to architectural firms. A resolution to exempt the Village from the requirements of the RFQ process will be presented at the February Council meeting. (Attachment)

ADJOURNMENT

Council Member Shore-Smith made a motion to adjourn and Administrator Ault seconded. The vote was unanimous. The meeting adjourned at 7:45 p.m.

Robin S. Key, Village Clerk

Mark Baker, Mayor

SEAL