

**VILLAGE OF TOBACCOVILLE  
COUNCIL MEETING MINUTES  
Thursday, October 4, 2018 - 7 p.m.**

Mayor Mark Baker called the meeting to order and Council Member Lori Shore-Smith gave the invocation and led the Pledge of Allegiance to the flag. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault, Boyce Shore, and Lori Shore-Smith, Administrator Dan Corder, Attorney Amy Lanning, and Clerk Robin Key. Total attendance: 9

**APPROVAL OF MINUTES**

Council Member Shore-Smith made a motion to approve the September 6, 2018 Minutes and the September 14, 2018 Emergency Called Meeting Minutes as presented. Mayor Pro Tem Marion seconded. The vote was unanimous.

**ADMINISTRATOR'S UPDATE**

Administrator Corder announced the new website will launch next week. Gibson and Co. will present the Audit for Fiscal 2017-2018 tomorrow morning. The \$50,000 Department of Commerce grant funds were deposited on Monday.

**ADDITION TO THE AGENDA**

Mayor Pro Tem Marion added the following item to the agenda: 4. Budget Amendment. Council Member Shore seconded, and the vote was unanimous.

**AUGUST FINANCIAL UPDATE**

Administrator Corder reviewed the August financial report. (Financial documents attached) Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies.

**PARK AND RECREATION COMMITTEE UPDATE**

Administrator Corder discussed the upcoming *Music in the Park* Saturday, October 6<sup>th</sup> and the rescheduled *Movie in the Park* Friday, October 19<sup>th</sup>. Preliminary plans for decorating the park for the tree lighting event are underway. (PARC Minutes attached)

**PARTF GRANT CONTRACT**

Council Member Ault made a motion to approve the PARTF contract. Council Member Shore seconded the motion. The vote was unanimous. (Attachment) The Council directed Attorney Lanning to draft a deed restriction document regarding development of the newly acquired park land, and Administrator Corder will forward it to PARTF officials for approval.

**BUDGET AMENDMENT**

Administrator Corder advised the Council of receipt of the \$50,000 grant from the Department of Commerce. In order to expend the grant funds, Budget Amendment Ordinance #168 was prepared to amend the Budget for Fiscal 2018-2019. The amendment increased both revenues and expenditures by \$50,000 for a total budget of \$644,398. Council Member Shore made a

motion to approve Budget Amendment Ordinance #168. Mayor Pro Tem Marion seconded the motion. The vote was unanimous. (Attachments)

There was a consensus of the Council directing Administrator Corder to begin the disbursement of the \$50,000 Department of Commerce grant funds for projects as discussed at previous meetings which includes but is not limited to: paving/repairing the community center and park parking lots (weather permitting), picnic shelter roof, the purchase of a Gator and the surplus of the existing golf cart, and picnic table replacement.

**ADJOURNMENT**

Mayor Pro Tem Marion made a motion to adjourn. Council Member Shore-Smith seconded. The vote was unanimous. The meeting adjourned at 7:40 p.m.

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Robin S. Key, Village Clerk

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Mark Baker, Mayor

SEAL