

Minutes
Park and Recreation Committee
September 18, 2018

Call to Order: Administrator Dan Corder called the meeting to order at 6:35 p.m.

Attendance: Members present were: Village Administrator Dan Corder, Kathy Pyrtle, Pamela Shehan and Jennifer Stone. Members absent were: Councilor Lee Ault, Traci Canter, Carla Hall, and Barbara Manuel. Village resident Nathan Ward was also present. Attendance was 5.

Invocation: Administrator Corder gave the invocation.

Approval of Minutes: A motion was made to approve the PARC Minutes for August 21, 2018 by Jennifer Stone and seconded by Kathy Pyrtle. The motion was unanimously approved.

Additions or Deletions to the Agenda: No additions or deletions were made.

Administrator and Council Representative Update: Administrator Corder advised the group that the Village received official notification of a PARTF grant award in the amount of \$41,998 and a revitalization grant in the amount \$50,000. Projects have been planned and approved for the \$50,000 grant.

Agenda Items:

Movie in the Park – The date for “**I Can Only Imagine**” has been scheduled for October 19th. There is no rain date this time for the event. Flyers and posters were given to the Committee for distribution. Refreshments will again be popcorn, soda, water, and juice. With two popcorn poppers, it has been easier to keep up with the refreshments. Committee members should arrive by 6:00 p.m. to prepare for the movie. The movie will start at approximately 7:00 p.m.

Music in the Park with “June Rise” - This event is scheduled for October 6th, from 3:00 – 6:00 p.m. If rain causes cancellation again there will be no rescheduling. PARC members should arrive at 2 p.m. to help prepare for this event. Staff will be there earlier during the day. Kate’s Face Paint Creations will be there from 3-6 p.m. The Tobacco Farm Museum will be open during the event. A flyer was prepared and distributed to the members. The Village has booked one food truck (El Taco Vaquero) and is trying to find another one since one vendor backed out. The Committee made various suggestions concerning how to get another vendor. Administrator Corder will take the suggestions and continue contacting vendors.

Tree Lighting - This is scheduled for November 26th, which is the first Monday after Thanksgiving. We will have to make the Christmas light display better this year by putting more lights on the Christmas tree and using multicolor LED lights. The Committee will help to get the tree decorated better this year. DDS Mark Shehan has volunteered to play Santa this year and we will be selecting someone to read the “Night before Christmas” story prior to his entrance. Rev. Charlie Fisher (retired) has accepted our invitation to speak. Sugar cake and Christmas cookies will be provided and Moravian coffee may be attempted since it has been requested, along with coffee, hot chocolate and water.

Tobacco Farming Museum – Councilor Ault will open the Tobacco Museum during the Music in the Park event and will coordinate with staff in order to have the barn cleaned.

Adjournment- A motion to adjourn was made by Kathy Pyrtle and seconded by Pam Shehan. The meeting adjourned at 7:45 p.m.

Next Meeting – The next meeting is scheduled for November 6th, at 6:30 p.m. at Village Hall. A tentative date for the PARC dinner was also set for December 11th.

Respectively submitted,

Dan Corder
Village Administrator