

# CONTRACT FOR RENTAL OF THE PICNIC SHELTER and/or GAZEBO TOBACCOVILLE, NC

1) Rental reservations must be made seven days in advance. The picnic shelter and/or the gazebo may be reserved seven days a week during posted operating hours. Sunday reservations begin at 1:00 p.m. All reservations must end one hour prior to the posted gate closing time. Reservations will not be accepted on national holidays and other days at the discretion of the Village of Tobacoville. Reservations are limited to one per day.

2) The picnic shelter may only be reserved for groups of less than 100 people in attendance.

3) The minimum rental time is three (3) hours, and the maximum rental time is five (5) hours.

4) All hourly fees plus a security deposit of \$25 is due **in full** with the signed contract in order to confirm the reservation. The security deposit is refundable if all terms and conditions of this contract are met and all rules of the Village Park are honored. The following hourly fees apply as follows:

	<u>NON-RESIDENT FEE</u>
Picnic Shelter	\$25 per hour
Gazebo	\$25 per hour
Both facilities	\$50 per hour
Refundable Security Deposit	\$25

5) The security deposit is refundable if all terms of the contract and all rules posted at the Village Park are met. The following additional conditions must be met in order to receive a full refund of the security deposit:

- a. Vehicles are not allowed outside the parking lot area. Picnic supplies may not be driven to the picnic shelter or gazebo. Please plan accordingly.
- b. Please supply your own garbage bags. Pick up and dispose of all trash around the rental area. Please place all trash in the large, rolling trash containers in the area.
- c. Check the bathrooms to see that they have not been abused.
- d. All fires must be contained in grills provided at the park. Personal gas grills or any type or size of cooker may not be brought in or used on Village property.
- e. Please drain homemade ice cream saltwater in the rock pits underneath the park grills.
- f. If picnic tables are re-arranged, please position the tables back in the original arrangement.
- g. Tents may not be erected at the park.
- h. No alcoholic beverages are allowed at the Village Park.
- i. At the end of your allotted time, an employee from the Village of Tobacoville will promptly inspect the rental area for compliance. If the rental area is not left to the satisfaction of the Village employee, a deduction will be made from the security fee to remedy the situation. The rental area must be cleaned and vacated by the end of the reserved time in order to avoid a deduction from the security deposit.
- j. Once a reservation is made, the hourly fee is non-refundable. Changes to the reservation date and/or time must be made seven days in advance and is subject to availability. The maximum rental refund due to inclement weather is the \$25 security deposit.
- k. If decorating the rental area, no nails or permanent applications may be used. Use only removable *tacky wax* type products to affix decorations. All decorations and mounting materials must be completely removed by the end of the reserved time.

**DATE OF RESERVATION:** \_\_\_\_\_

**TIME OF RESERVATION:** From: \_\_\_\_\_ to \_\_\_\_\_

**NUMBER OF HOURS RENTED:** \_\_\_\_\_

**Picnic Shelter**                      Non-Resident Fee  
 \$25 per hour                      \_\_\_\_\_

**Gazebo**                                 \$25 per hour                      \_\_\_\_\_

**Picnic Shelter/Gazebo**             \$50 per hour                      \_\_\_\_\_

**SECURITY DEPOSIT**                      25.00

**TOTAL FUNDS COLLECTED**    \$ \_\_\_\_\_

*My signature verifies that I am responsible for the group contracting to rent the area(s) specified and my signature verifies that I have read and fully understand this contract. My signature verifies that I agree to abide by the rules of the contract and all rules posted at the Village Park. I understand that I will receive a refund of the security deposit if all the terms of the contract are met and all park rules are honored. I understand that failure to abide by the rules of the facilities and the Village Park could result in suspension from the park or arrest, if warranted.*

\_\_\_\_\_  
**Print name**

\_\_\_\_\_  
**Village Employee Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Street Address**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Home Phone #**

\_\_\_\_\_  
**Cell Phone #**

\_\_\_\_\_  
**Email Address**