

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, November 2, 2017 - 7 p.m.**

Mayor Mark Baker called the meeting to order, and Council Member Darrell Rogers gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault and Darrell Rogers, Administrator Dan Corder, Clerk Robin Key, and Attorney Elliot Fus. Total attendance: 17

APPROVAL OF MINUTES

Mayor Pro Tem Marion made a motion to approve the October 5, 2017 Minutes as presented. Council Member Ault seconded the motion. The vote was unanimous.

ADMINISTRATOR'S UPDATE

Administrator Corder advised the Council that the security system for the park has been ordered, the Christmas decorations will be installed on November 20th, the Annual Tree Lighting at the Village Park is scheduled for November 27th, and the Old Richmond Fire & Rescue Community Chicken Stew is November 18th.

PUBLIC COMMENT TIME

No one signed up to speak.

SEPTEMBER FINANCIAL UPDATE

Administrator Corder reviewed the September financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

PARK AND RECREATION COMMITTEE UPDATE

Administrator Corder advised the Council that at the next PARC meeting on Tuesday, November 14th, final plans will be made for the Annual Tree Lighting at the Village Park. The program has been set and many community members are involved. (Minutes attached)

OFFER TO PURCHASE REAL PROPERTY ON ROLLING HILL DRIVE

Mayor Baker advised the citizens in attendance that a two year process to purchase 9.5 acres of land that adjoins the current park property along Rolling Hill Drive has been finalized. (Block 4723, Lot 0242) The seller, Larry Butner, has accepted the Village offer of \$78,000 with the Village paying all closing costs. The land will be purchased using occupancy tax funds and Administrator Corder said a budget ordinance will be necessary in December in order to transfer funds for the purchase. The Village is also in the process of obtaining a Parks and Recreation Trust Fund grant which could equal approximately 50% of the purchase price. Council Member Ault made a motion to proceed with the formal purchase contract for the above referenced property. Mayor Pro Tem Marion seconded the motion. The vote was unanimous. In Council

Member Shore-Smith's absence, Mayor Baker said she also approves of the purchase. (Attachments)

WAIVER TO ACQUIRE LAND PRIOR TO FILING PARTF GRANT

Due to the closing schedule of the purchase of the Butner property, the Village does not have time to submit a grant application prior to the purchase. The PARTF waiver is non-binding but will give the Village the option to apply for a grant in the future. Council Member Rogers made a motion to authorize Administrator Corder to proceed with filing a *waiver of retroactivity*. Mayor Pro Tem Marion seconded the motion. The vote was unanimous. (Attachments)

ADJOURNMENT

Prior to adjournment, Mayor Baker advised that tonight is Council Member Darrel Rogers' last Council meeting, and he thanked him for his willingness to serve the citizens of the Village.

Mayor Pro Tem Marion made a motion to adjourn, and Council Member Ault seconded. The vote was unanimous and the meeting adjourned at 7:30 p.m.

Robin S. Key, Village Clerk

Mark Baker, Mayor

SEAL