

**VILLAGE OF TOBACCOVILLE
COUNCIL MEETING MINUTES
Thursday, December 7, 2017 - 7 p.m.**

Mayor Mark Baker called the meeting to order, and Council Member Darrell Rogers gave the invocation and led the Pledge of Allegiance. The following elected officials and staff were present: Mayor Mark Baker, Mayor Pro Tem Myron Marion, Council Members Lee Ault, Darrell Rogers, and Lori Shore-Smith, Administrator Dan Corder, Clerk Robin Key, and Attorney Elliot Fus. Total attendance: 35

APPROVAL OF MINUTES

Mayor Pro Tem Marion made a motion to approve the November 2, 2017 Minutes as corrected. Council Member Shore-Smith seconded the motion. The vote was unanimous.

REMARKS

Council Member Rogers thanked the Council and residents for the opportunity to serve.

OATHS OF OFFICE

District Court Judge Theodore Kazakos administered the oaths of office to the following: Mayor Mark Baker, Council Member Lee Ault, Council Member Boyce Shore, and Council Member Lori Shore-Smith. Mayor Baker called for a short recess.

ORGANIZATION OF NEW COUNCIL

- a. Council Member Ault made a motion to appoint Myron Marion as Mayor Pro Tem. Council Member Shore-Smith seconded. The vote was unanimous.
- b. Mayor Pro Tem Marion made a motion to keep the meeting date and time the same, the first Thursday of the month at 7 p.m. Council Member Shore-Smith seconded. The vote was unanimous.
- c. Attached to the permanent minutes is the list of Designated Areas of Responsibilities.
- d. Mayor Pro Tem Marion made a motion to adopt the *Suggested Rules of Procedure for a City Council, 3rd Edition*, suspending Rule 11. The Village of Tobaccoville Council requires a 2nd for a motion to proceed. Council Member Shore-Smith seconded. The vote was unanimous.

ADMINISTRATOR'S UPDATE

Administrator Corder advised the Council that the land purchase is on schedule to close before the end of the year. He also advised the Council that the Village received the waiver to acquire the land prior to filing for the PARTF Grant.

PUBLIC COMMENT

1. Joseph Lopez – Troop 900 advised the Council he is in attendance to earn the Communication Merit Badge. He is a student at North Forsyth High School.
2. Chase Fulks – Troop 900 advised the Council he is in attendance to earn the Communication Merit Badge. He is a student at Atkins High School.

ADDITIONS/DELETIONS TO THE AGENDA

Mayor Baker made a motion and Council Member Shore-Smith seconded the motion with unanimous approval to add the following items to the agenda:

- 4. Proclamation of Appreciation to Darrell Rogers
- 5. Employee Christmas Bonuses

PARK AND RECREATION COMMITTEE UPDATE

Administrator Corder recognized the PARC for their hard work in planning and hosting community events for 2017. At the January meeting, projects for 2018 and the PARC budget will be discussed. (Minutes attached)

OCTOBER FINANCIAL UPDATE

Administrator Corder reviewed the October financial report. Mayor Pro Tem Marion conducted an internal audit of the records and found no discrepancies. (Attachments)

BUDGET AMENDMENT ORDINANCE #164 BUDGET for FISCAL 2017-2018

Mayor Pro Tem Marion made a motion to adopt Budget Amendment Ordinance #164 adding restricted funds to the budget in order to purchase the land adjacent to the park from Larry Butner. Council Member Shore seconded. The vote was unanimous. (Attachments)

PROCLAMATION

Mayor Baker presented a *Proclamation of Appreciation* to Darrell Rogers for time served in 2017 on the Council for the Village of Tobaccoville. (Attachment)

CHRISTMAS BONUSES

Mayor Baker made a motion to give Administrator Corder and Clerk Key a 2% Christmas bonus. Council Member Shore seconded. The vote was unanimous.

Mayor Baker presented a commemorative clock on behalf of the Council to Administrator Dan Corder for 15 years of service to the Village.

ADJOURNMENT

Mayor Pro Tem Marion made a motion to adjourn. Council Member Shore-Smith seconded. The meeting adjourned at 7:50 p.m.

Robin S. Key, Village Clerk

Mark Baker, Mayor

SEAL